

PENFIELD TOWNSHIP TRUSTEES

October 17, 2023

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Eight guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Johnson, seconded by Trustee Conrad. A motion was made to approve Voucher #'s 14482-14491 by Chairman Flynn, seconded by Trustee Conrad. Resolution #23-015 accepting the tax rates for 2024 was approved by Chairman Flynn, seconded by Trustee Conrad. Denes presented a notice pertaining to all interested parties of 20243 Whitehead Road for signature. This notice will be sent Certified Mail by Zoning Inspector Scott Hopkins.

Fiscal Officer Denes read the correspondence which included information on the MORE grant, the LC Bicentennial, the upcoming LCTA meeting, an estimate from Superior Fence, and information on the Household Sewage Treatment Program. Denes also discussed the confusion on Issue 1 and gave info to Trustee Johnson for inclusion on the website from the Ohio Secretary of State which included a link to Voteohio.gov which spells out the language of Issue 1 clearly. Denes received a note from the Lagrange Community Band requesting confirmation of the date for the December Concert. December 2nd at 7 PM was approved. FO Denes will order cookies for same. Denes requested a list of Conditional Use Permit applications that were mailed out. Zoning Inspector Hopkins will provide same.

Lagrange Township Trustee Gary Burnett was in attendance to request Penfield Township's letter of support for a Safety Study to the LC Engineer's to determine the need of a 4-way stop at the intersection of Diagonal and Webster Roads. A motion was made by Trustee Conrad, seconded by Trustee Johnson, to support this request. FO Denes will draft letter for signatures.

Zoning Inspector Scott Hopkins reported that he received a cell phone tower packet from Smart Link for the proposed tower at 19601 Vermont Street. Hopkins questioned the need of a building permit for the rebuild of a barn destroyed by fire on Smith Road. FO Denes stated that the footprint of the barn has changed. The Trustees advised a permit is needed. Hopkins referred a resident to the LC Sheriff's office for her complaint of a neighbor's equipment encroaching on her property as this is a civil matter. A certified letter to the owner of the Rt. 18 residential property being used for a business was returned as undeliverable. Hopkins will contact LC Prosecutor regarding same. The hospital bed discussed at an earlier meeting has found a home.

Recreation Board Treasurer Rachael Duling had no questions or comments.

Mark Loyer, from Armstrong, advised that they will be replacing the co-ax and questioned the possibility of obtaining a 25' by 25' foot space to construct a 10' by 12' concrete pad to house a generator and cabinet. Armstrong would make a one-time payment for this construction. Loyer will return with an official proposal.

April Lent of SMS Maintenance Services questioned the possibility of closing Christmas Eve and Christmas Day on the rental calendars. April also advised of dates that she will be unable to cover hall events. The Trustees will cover same. A new Cub Scout group has asked to use the hall for their meetings. April will request roster from the Scout master. The procedure for winterizing the Park's water lines was discussed. Call Terry Lyons to oversee process. April asked if available dates for the halls could be added to Township FB page.

Resident Mike Inman was in attendance to discuss the increased incidence of vehicles missing the stop sign at the jog of Peck Wadsworth on West Road and ending up in his ditch and yard. He noted that the frequency of these incidences has increased in the last two years. He calls the LC Sheriff's office but offenders are usually long gone by their arrival. He asked if a flashing stop sign could be installed at this intersection. Chairman Flynn will discuss with Wellington Trustee Fred Pitts as the stop in question is in Wellington Township.

Eric and Dolly Swanson were in attendance to discuss a very large, very noisy party held at 41370 Peck Wadsworth Road on 10/14. They reported a very large number of people in attendance, at least 5 campsites, no Porta Potties, and an explosive device was set off at 11:15 PM. A date has been set for the second annual Hayfield Bash on 10/19/24. They asked what remedy there was for such promotions. This is a civil matter and will need to be discussed with the LC Sheriff's office.

Trustee Johnson reported that he received a \$50 donation on Dumpster Day to buy breakfast for the workers. FO Denes will hold in Petty Cash until the next dumpster day. Fowler's tree has been removed from Ball Field 4. Johnson converted 5 out of 7 lights in the Recycling Building to LEDs. Issue 1 and 2 have been posted on the website for residents use. Johnson reported the PHS Schoolhouse will be open on Election Day, November 7th.

Trustee Conrad asked Steve Adams of the LC Engineer's office to look at the ditch and culvert on Smith Road. Adams reported that the ditch needs cleaned and there is some erosion. Conrad advised that Don Romancek researched a ditch on adjoining land that may be eligible for Community Grant money to clean. Conrad received a call from a resident Saturday, 10/14 who reported that she had called the LC Sheriff's Department as well as the OSP for assistance in controlling a loud, heavily attended party at the Jenkins residence. She received no help from either agency, so Conrad called the LC Sheriff's Department and asked for a drive by to assess situation. Conrad made a Public Records request of the LC Sheriff's Department for body cam footage of the Deputy's visit at said party. He was told that there was no footage available.

Chairman Flynn reported that he called Superior and Elyria Fence companies to get on their schedule for Field 4 fence repair. Flynn helped Bob Storms remove the hydraulic motor on the salt truck and has ordered a new one from NAPA for \$360. Storms is continuing with road mowing. Flynn asked Trustee Johnson to put Strategic Plan Survey on the Township FB page and website to reach more residents for their input. The LCTA meeting was discussed. Trunk or Treat will be held 10/29 from 2 PM until 4 PM.

With no additional business to discuss a motion was made to adjourn at 9:03 PM by Chairman Flynn, seconded by Trustee Johnson.