

PENFIELD TOWNSHIP TRUSTEES

January 17, 2023

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Four guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Johnson, seconded by Trustee Conrad. A motion was made to approve Voucher numbers 14134-14146, Payment Voucher numbers 1-3-2023, PO numbers 1-30-2023, BC numbers 1-23-2023 and WH Voucher numbers 8-9-2023 with a motion made by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included the monthly website report from Ipanda, a letter from the LC Recorder's office regarding fees, ODOT mileage certification, and correspondence from the LC Engineer's office regarding their 2023 Chip and Seal program. Denes advised that she had invoiced Keystone Local School District for the use of the ball fields for 2023, as well as Lagrange Township for their share of the OPWC projects. Denes advised that she found the defibrillator pads had expired in May. She will order replacement pads, but questioned whose responsibility it is to monitor these pads.

New zoning inspector Scott Hopkins reported that he is already receiving calls about zoning issues. He also has questions regarding the township tour process for former inspector Linden.

LC Deputy Nicole Osborne reported that from 12/17 until now there have been 17 incidents in the Township. She also advises that there is a new scam running where the caller advises the recipient that they have outstanding warrants or bond settlement that requires payment in the form of gift cards. More information can be had at the LC Sheriff's FB page. Trustee Johnson will post on the township's FB page as well.

Recreation Board President Tom Seman updated information on the Board's craft show on May 6th from 10 AM until 2 PM. Tom will ask recreation board secretary Angela Schaffer to forward the updated roster and attendance reports.

Trustee Johnson reported that Jean Sudnick's cremation burial was conducted on Friday. Johnson spoke with a representative from Pinnacle Monument questioning whether the Township would have any monument repair work this year. Denes will forward a PO to them.

Trustee Conrad contacted zoning inspector Hopkins regarding the zoning resolution amendment. Conrad researched a cell phone for the zoning inspector with Verizon. He got the contact information from Grafton Township FO Amy Richards. FO Denes advised that the contract received from Verizon has errors. Conrad will follow up with Harry Lehman of Verizon. Conrad got zoning inspector Hopkins registered for the OTA Winter Conference and secured lodging for him. Don Romancek will email info for easements for ditch work. Conrad talked to Peter Zwick regarding a ditch cleaning maintenance presentation Zwick will be making to the LC Commissioners.

Chairman Flynn asked Trustee Conrad to schedule a tour of township roads for the LC Engineer's Chip and Seal program. The OTA Conference was discussed and travel arrangements were made.

At 8 PM Chairman Flynn made a motion to go into executive session to discuss the employment of a public employee.

A roll call vote was held:

Chairman Flynn Yes

Trustee Conrad Yes

Trustee Johnson Yes

At 9:15 PM Chairman Flynn declared the meeting back in regular session.

A roll call vote was held:

Chairman Flynn Here

Trustee Conrad Yes

Trustee Johnson Here

Chairman Flynn reported on discussion with Tony Polen regarding replacement tractor quote. Flynn gave contact information for Keystone Local School District personnel who should receive a copy of the invoice for field usage. Flynn advised that the Zoning Commission is having their reorganization meeting on 1/26. Flynn gave information on the CAUV meeting which will be held on 1/31 at the LCCC Wellington location at 6 PM. Farm Bureau mailed letters to LC property owners asking them to review their tax bills regarding recent property re-evaluation that affects their CAUV program. Flynn reminded all of the Policy Review and 5-year plan meeting at 10 AM January 18th at the Town Hall.

With no additional business to discuss, the meeting was adjourned at 9:24 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.