

PENFIELD TOWNSHIP TRUSTEES

October 18, 2022

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Five guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Flynn, seconded by Trustee Conrad. A motion was made to approve Voucher #'s 14023-14032, PO #'s 50-2022, BC 33-34-2022 by Trustee Conrad, seconded by Chairman Johnson. Resolution 22-014 to approve tax rates for 2023 was made by Trustee Flynn, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included the quote from Polen Implement for the tractor replacement program. Trustee Flynn took quote to follow up with Tony Polen on pricing. A letter from Don Romancak regarding ARPA funding approval for Township Ditch Projects was received. Denes reported on her attendance at the LC Southern Satellite Office of Aging. Denes presented a letter of support written for Rumpke's proposed transfer station in Avon Lake. Denes discussed the proposed schedule for the Red Cross Blood Drives for 2023. Chairman Johnson asked if this was something that could be approved at the December Organizational meeting. Denes will follow up with the Red Cross. Denes gave the sewage treatment permits received from LCPH department to Tom Seman for display at the Town Hall and Recreation Park Concession stand. She also gave him information on the upcoming election needs from the LC Board of Elections. Denes revisited the Wreaths Across America program as no decision was made at the last meeting. Trustee Flynn made a motion, seconded by Trustee Conrad to join this program. Chairman Johnson requested FO Denes pursue this program. Denes reminded everyone of the LCTA meeting on October 20th.

Zoning Inspector Brett Linden reported that Diane Landers septic system design is complete and should be approved by LCPH department. Linden fielded a call from Jacob Moore, son of Terry Moore, regarding the mowing violation received by his father. Linden is working with Noah Loveless on St. Rt. 18 who commenced building without a permit. Linden reported that the Conditional Use packets are complete and are ready for distribution to the BZA. Brett submitted his personal Conditional Use Permit to the BZA.

Tom Seman asked that the Trustees get the Christmas trees down for them before Thanksgiving to set up and decorate before the December 3rd concert at 7 PM. As last year, Santa will be in attendance. Jess Linden and friend have volunteered to help in the kitchen the night of the concert.

BZA Chair Brad Niece had no comments, nor did Zoning Secretary Amy Smith, or Recreation Board member Tim Smith.

Trustee Conrad reported that he had responded to Mr. Tinney's questions about Webster Road drainage as he is assisting a Penfield resident. Conrad returned the signed OPWC agreement for FO Denes' signature.

Thanks to Will and Bob Gordon, Bill Kies, Brett Linden, and Greg Dugas for their help on Dumpster Day.

Trustee Flynn is still trying to schedule the ditch work with Fred Pitts, Wellington Township Trustee. He advised that Carl Wesemeyer should begin the Short Road Culvert project this weekend. Flynn reported the Fire District's Annual Chili Cook-Off, which benefits Well-Help, will be held November 5th from 3 PM until 8 PM at the Wellington Eagles. Flynn reported that he fixed the tip dumpster and it is ready to list

on GovDeals. The small trailer was discussed as to value and the correct way to sell it. FO Denes will provide the value listed on the Township inventory at the next meeting.

Chairman Johnson reported that the electronic/security work is progressing. Johnson expressed condolences to the Bill Albrecht family for the recent loss of Linda. Johnson conducted a regular burial as well as a cremains burial and has another this week. Johnson fielded a call from Pat Jackson regarding her late husband's headstone. Banner signage was discussed for dumpster day usage. The job posting for a new Zoning Inspector was discussed and will be posted on the Township's Facebook page, website, and in the Rural Urban. Johnson will send bid packets to potential companies for the Cemetery mowing and weed eating.

At 8:13 PM Chairman Johnson called an Executive Session to discuss the employment of a public employee. BZA Chair Brad Niece was asked to join the session.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

At 8:32 Chairman Johnson called the meeting back in regular session.

Chairman Johnson	Here
Trustee Flynn	Yes
Trustee Conrad	Yes

A letter of resignation from Brad Niece, BZA Chair, was accepted with regrets with a motion made by Trustee Flynn, seconded by Chairman Johnson. Niece was thanked for his service to the Township. Trustee Flynn will contact Colin Gordon, BZA Vice-Chair, to assume the position of Chair.

With no additional business to discuss, the meeting was adjourned at 8:34 PM with a motion made by Trustee Flynn, seconded by Trustee Conrad.