

PENFIELD TOWNSHIP TRUSTEES

December 27, 2023

The Year End meeting of the Penfield Township Trustees was called to order at 10:00 AM. All officers were present. Two guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Chairman Flynn, seconded by Trustee Johnson. A motion was made to approve Voucher #'s 14571-14575, by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included information on the 1/31 Red Cross Blood Drive at the Community Room from 1-6 PM. Denes questioned the two outstanding Conditional Use Permit applications. Zoning Inspector Hopkins advised he had not heard back from the Wolf's son regarding their application, and he forgot to follow-up on Buckeye Sports. Trustee Johnson provided a phone number for Buckeye Sports. Hopkins will check with the LC Prosecutor's office regarding the expiration of Wolf's CUP. Denes questioned the zoning attendance report as to members and chairs attendance at a board meeting other than their own. Trustees approved BZA board members attendance at the 7/20 Zoning Commission meeting. A motion was made by Trustee Conrad, seconded by Trustee Johnson to add two meetings to each Board Chair's attendance to cover their attendance at the Trustee's meetings to report on their Board's progress and decisions. Discussion was held on how to ensure that future Trustee meeting attendance is reported on annual zoning attendance report submitted by Zoning Secretary. Discussion was also held on adding verbiage to ensure that Zoning Attendance report is submitted to the Fiscal Officer within 48 hours of the last Zoning Board meeting of the year.

Zoning Inspector Scott Hopkins gave a report on all permits issued for 2023. He is still awaiting information from Nicole at the Land Bank on her title search of 20243 Whitehead Road.

Joy Rathwell thanked all who serve the Township.

Trustee Johnson questioned the cost of recording individual changes to the Zoning Resolution versus recording the whole document. FO Denes advised that recording the whole document would be most cost effective. Johnson will prepare document for recording. He will make updated copies for Zoning Secretary Amy Smith to distribute to all zoning board members.

Trustee Conrad contacted Meghan Moore regarding the resolution to award trash consortium contract to Rumpke. He did not follow up on the Commissioners effort to keep all trash generated in Lorain County in Lorain County with tipping fees paid to Republic. He will follow up on same.

Chairman Flynn discussed the quote provided by Lamb Electric for surge protectors on all Geothermal Units. The cost will be \$2,441.36. It was agreed that this was a good investment to protect equipment. Flynn advised that Bob Storms reported a small oil leak under the plow truck. He requested help in finding said leak. Flynn scheduled the recall repair on the Chevy Silverado for this Friday.

With no further business to discuss the meeting was adjourned at 10:42 AM with a motion made by Trustee Conrad, seconded by Trustee Johnson.