

# PENFIELD PARK PAVILION RESERVATION REQUEST FORM

2024

Any person, group, or organization requesting the opening of the Penfield Park Restrooms shall be duly responsible for any damages, vandalism, or usage beyond normal wear and tear during the hours of their request. The access fee is twenty five dollars (\$25) plus an additional security deposit of one hundred dollars (\$100). The expense of repairs or atypical cleaning will be deducted from the security deposit. The security deposit will be refunded after the first Tuesday of the month following the event.

If requesting ball field lights, the fee will be two hundred and fifty dollars (\$250). Lights may be turned on at dusk and must be off by 11:00 PM. Use of lights requires trustee approval!

Check all that apply

Restroom access (\$125 required)

Ball field lights (\$250 required)

I, \_\_\_\_\_ hereby consent to and agree to this policy and all conditions set forth by Penfield Township and accept all responsibility thereof for the requested date of \_\_\_\_\_ and the applicable fee will be remitted with this request to Penfield Township at the address below.

The requested reservation time will be from \_\_\_\_\_ to \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Make checks payable to:

Penfield Township.

41012 State Route 18

Wellington, OH 44090

The following rules apply:

- No glass bottles of any kind
- No alcoholic beverages
- No dumping of charcoal, if used (Simply leave ashes in the grill)
- Restrooms and pavilion area are to be free from litter after use

I hereby set forth my signature as the individual responsible for all payments and activities for this event. I agree that I will accept full financial responsibility for personal injury and property damages during use of said location. I understand that failure to comply with all rules of this agreement may result in being prohibited from future use of the facility. I also agree to compensate and hold harmless Penfield Township, its representatives, and its employees from all liability, claims, damages, or costs for or arising out of the use of any facility of Penfield Township whether it be caused by the negligence of the renter, Penfield Township, or either party's agents or employees, or otherwise.