

PENFIELD TOWNSHIP TRUSTEES

June 30, 2023

The 2024 Budget Hearing of the Penfield Township Trustees was called to order at 10:30 AM. All officers were present. Three guests attended the meeting.

The budget for 2024 was discussed. Chairman Flynn made a motion, seconded by Trustee Conrad to approve the budget. Fiscal Officer will get budget to the LC Tax Settlement office.

With no additional business the Budget Hearing was adjourned at 10:46 AM.

A special meeting was called to order at 10:47 AM.

Trustee Conrad made a motion, seconded by Trustee Johnson to approve Warrants # 14337- 14358, Withholding Voucher #'s 27-29-2023 and PO 43-2023.

Fiscal Officer Denes asked the trustees to review the OTARMA insurance policy renewal proposal. She will email same to all trustees. Denes advised that OPWC Round 38 info was emailed. Trustee Conrad will discuss same with Lagrange Trustees. Denes reported that she had the minutes from the 6/30 Chip & Seal Preconstruction Meeting available. Denes will procure \$100,000 CD from Farmers Savings today as per trustees 6/20 motion. Denes presented a painting quote from Toby Adkins to paint the Town Hall meeting room for \$3,850. A motion was made by Trustee Conrad, seconded by Trustee Johnson to accept this quote.

Chairman Flynn moved to go into executive session to discuss employment of a public employee at 10:55 AM, Trustee Conrad seconded.

A roll call vote was held:

Chairman Flynn – yes

Trustee Conrad – yes

Trustee Johnson – yes

Chairman Flynn declared the meeting back in regular session at 12:06 PM.

A roll call was held:

Chairman Flynn – here

Trustee Conrad – here

Trustee Johnson – here

Trustee Johnson presented \$400 for cemetery plots for Linda McKenzie. FO Denes will prepare same.

Trustee Conrad moved to amend his motion to hire Keri Gordon as part time help for Theresa Seman at a rate of \$15 an hour for the month of July to: Hire Keri Gordon as a subcontractor at a rate of \$15 hourly to help Theresa Seman clean during the month of July. Chairman Flynn seconded.

Chairman Flynn reported that Terry Lyon resolved the grease trap issue. Lyon has a camera available and will run it through outside lines to help determine where the leak is coming from. Flynn advised that the tree removal at the roadside park is complete. The trustees will ask for letters of resignation from Tom and Theresa Seman.

With no further business to discuss, the meeting was adjourned at 12:12 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.