

PENFIELD TOWNSHIP TRUSTEES

October 4, 2022

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Three guests attended the meeting.

The minutes of the previous meeting were approved with corrections with a motion made by Chairman Johnson, seconded by Trustee Flynn. A motion was made to approve Voucher #'s 14000-14022, PO #'s 48-49-2022, Withholding Voucher #'s 32-34-2022, the September monthly reports and Bank Reconciliation by Chairman Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included the LC Sheriff's report, the County Flu Shot schedule, info on the Wreaths Across America, a quote from Bartlett Tree for tree work, notice on Cemetery decoration removal, and several thank you notes from youth groups.

Mindy Nielson, account representative from Ryan St. Marie, was in attendance. She reported deletion of the 1994 Ford from township insurance policy. She reminded us to apply for the OTARMA MORE grant and offered to attend the CBIZ re-evaluation of township property.

Zoning Inspector Brett Linden reported that he received a text from Diane Landers regarding receipt of Fire Loss insurance money. She also reported that work is progressing on septic system. Linden is working with BZA Chair Brad Niece regarding the 10/12 SAC hearing and the Conditional Use letters. Linden was contacted by Scott Knappek, a Smart Link Realtor, regarding a location for a Verizon Tower. He referred him to ORC section 519-211. Linden is awaiting a plot plan on this project. The Wolf Family conditional use renewal is due 10/30/22.

Jerry Rathwell reported that he and Joy Rathwell enjoyed Penfield Day, especially the music.

Trustee Conrad reported that he had reviewed the OPWC Webster Road resurfacing project agreement phase I and has placed a call to Shaun Duffala for answers to some questions. Conrad met with Trustee Flynn, Bob Storms, and the Little Free Pantry Coordinator regarding placement of the unit. 2 units were installed, one for pets. Only one unit was previously authorized. The pantry labels have been received and will be placed on units. The Coordinator has asked that this program be shared on township Facebook page and then she will stock the units. Conrad fielded a call from Andrew Miller of 1st Energy regarding pole replacement. Conrad thanked Chairman Johnson for listing and selling the 1994 Ford pickup and hand dryers on GovDeals.com.

Trustee Flynn will have Tom Seman put the Free Pantry information on the sign and Facebook. Flynn spoke with Wellington Township Trustee Fred Pitts regarding upcoming ditch work. Jones and Short Roads will be reviewed. Flynn spoke with Keystone AD Jeff Holzhauer regarding baseball field usage rental. Flynn thanked everyone for Penfield Day attendance with a special thanks to Mark Belter at Romeo's Pizza for delivery of great pizza for the event.

Chairman Johnson reported that he conducted the burial of Inez Bailey on Thursday. Three headstone footers were installed on Monday. Johnson discussed the quote from Bartlett for tree work. They are not interested in removal of trees, only pruning. Contacting John Kiley for removal was discussed. Johnson fielded a call from a Webster Road resident who had questions on the proposed ditch projects. Johnson discussed obtaining bids on Cemetery mowing and weed trimming from Canons, Finkel, MTC Horticultural, and Bartish Farms. Johnson reported that the 1994 Ford

pickup sold for \$13,100 and the hand dryers brought \$7.00. Johnson advised that the musical instruments have been installed at the Recreation Park. Johnson discussed the zoning seminar that the LC Prosecutors are sponsoring on 10/27 at New Russia Hall. Johnson will notify all Zoning board members of same. Johnson discussed a virtual Public Records Training session presented by OTA on October 25. Johnson discussed a request received to metal detect on Township property. FO Denes communicated with the requester and invited him to present his request at a public meeting. The Trustees will decide this type of request on a case by case basis.

With no additional business to discuss, the meeting was adjourned at 8:06 PM with a motion made by Trustee Flynn, seconded by Trustee Conrad.