

PENFIELD TOWNSHIP TRUSTEES

August 1st, 2023

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Fiscal Officer Denes. Minutes were recorded by Assistant Fiscal Officer Rachael Duling. Five guests attended the meeting.

The minutes of the previous meeting were approved as read with a motion made by Chairman Flynn, seconded by Trustee Johnson. A motion was made to approve Voucher #'s 14372-14397 and withholding vouchers 31-32-2023 by Trustee Johnson, seconded by Trustee Conrad.

Zoning Inspector, Scott Hopkins, reported on permit applications including pool/deck combo, agriculture silo, deck, sign, and another deck. He also reported that address 40134 St Rt 18 is in a junk yard violation, and he will follow up. There is a conditional use home occupation hearing on August 18th. Hopkins has had no response in regards to the abandoned house and will follow up after it has been 30 days.

Trustee Johnson reported there is an internal delay on the Ohio sign grant. The lock on the man door in the maintenance building was replaced and new keys were handed out. Johnson attended the KEY Collaborative meeting and they would like an updated memorandum of understanding by August 15th, Trustee Johnson will complete and return. Johnson reported the historical society office in the maintenance building is experiencing issues with water coming in, he will explore more options with fixing this. Johnson discussed compensation with Ken Koubek and Ken said he did not want compensated and his time was a donation to the township. Trustee Johnson discussed getting him a gift card. Trustee Johnson says to get out and vote on August 8th!

Trustee Conrad reported that he had a meeting with a resident in regards to the Curtis Ditch Phase 3 and is hopefully making progress. He followed up and had the backflow testing complete. Conrad reported that he fixed a leaking spicket at the rec park near the drinking fountain. Trustee Conrad checked into adding our new hall manager to the phone plan and was quoted \$39.99/month to add another line. Conrad will take care of adding the line. In regards to the shared mowing and plowing of Webster Road, Conrad reached out and LaGrange agreed that we had an agreement saying we share the cost 50% and that we could use an updated agreement.

Chairman Flynn had all three trustees review the 'Ratification of the Lorain County Solid Waste Management District Solid Waste Management Plan' and will ask Fiscal Officer Denes to go ahead and prepare a resolution. The tractor from Polen's was delivered. Chairman Flynn welded the part on the mower that needed fixed and it is good to go. Terry Lyons reported to Flynn that he ran the snake as far as it would go and marked the spot on the grass where it got stuck. Flynn will follow up with getting someone to look at it for possible excavation work. Dumpster day is August 12th.

With no further business to discuss, the meeting was adjourned at 8:07 pm with a motion made by Trustee Conrad, seconded by Trustee Johnson.