

PENFIELD TOWNSHIP TRUSTEES

March 7, 2023

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Fiscal Officer Denes and Trustee Conrad. Minutes were recorded by Assistant Fiscal Officer Rachael Duling. Five guests were in attendance; BZA Vice Chair, Amy Younglas, Zoning Inspector, Scott Hopkins, Jerry and Joy Rathwell, and Bob Storms.

The minutes of the previous meeting were read and approved with a motion made by Chairman Flynn, seconded by Trustee Johnson. A motion was made to approve Voucher #'s 14182-14207, Resolution #'s 23-002 for C&S and 23-003 ARPA funds for cemetery maintenance, withholding voucher #'s 11-12-2023, purchase orders 32-33-2023, and February Monthly reports and Bank Statement by Chairman Flynn and seconded by Trustee Johnson.

Correspondence from Fiscal Officer Denes included reporting that the tractor lease price from Polen decreased by \$35.31 The Lorain County Sherriff's report was presented for viewing. Notice of the Ohio Department of Transportation meeting on March 28th and the Community Development meeting, also on March 28th. The Oberlin Municipal annual reports are posted. A flyer was presented that was received from a potential vendor, "Ask Me If I Can".

Trustee Johnson reported a burial was completed for Don Lewis. He noted the recycle building overhang was damaged during the last windstorm and he would be attempting to fix it. The rental hall had helium balloons stuck in the ceiling fans and wanted to discuss potential loss of rental deposit if this happened again. The agreement was changed to state that there is a flat fee of \$50 deposit forfeited for any balloons stuck in ceiling fans. Trustee Johnson made a motion to pass resolution 23-003 mowing bid for cemetery mowing (ARPA funds). Chairman Flynn seconded the motion.

Chairman Flynn reported that the annual 2022 Financial report is available for review upon request. He received a call from a basement waterproofing company that is working on Short Road. They asked if they could get the tile cleaned in front of the house he is working at. Chairman Flynn will discuss with Conrad about having the engineer's office take a look at the project. Conrad told Flynn that he visited the resident on Short Road that would complete the ditch project and the resident is willing to pay for their own property to be cleaned. Chairman Flynn made a motion to hire the contractor for Short Road to begin the ditch project. Trustee Johnson seconded the motion. Flynn reported that the ambulance and fire board have both passed resolutions to show their opposition to the radio system the commissioners have decided on. Trustee Johnson made a motion that we pass a similar resolution. Flynn seconded the motion. Chairman Flynn reported the Lorain County Office of Aging is having a concert – Caring Heart Concert - and asked if we could advertise it on our Facebook. Flynn reported that he received an email from FO Denes that a group wants to set up a table at the township hall showcasing information on mental health with May being mental health month.

With no further business to discuss, the meeting was adjourned at 8:05 with a motion made by Trustee Johnson, seconded by Chairman Flynn.