

PENFIELD TOWNSHIP TRUSTEES

September 5, 2023

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Nine guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Chairman Flynn, seconded by Trustee Johnson. A motion was made to approve Voucher #'s 14398-14436, PO # 47-2023, Payment Voucher 33-2023, BC # 25-2023, the July Bank Reconciliation and monthly reports, with a motion made by Trustee Johnson, seconded by Trustee Conrad. Resolution #'s 23-012-013 regarding OPWC Webster Road Phase II joint project with Lagrange Township was approved with a motion made by Chairman Flynn, second by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included the LC Sheriff's monthly report. Denes advised that the 2022 records retention committee met to finalize records retention and destruction. Denes reported that another high water bill was received from Rural Lorain County Water Authority. Discussion was held regarding a remedy for continued high water bills. Chairman Flynn will call Terry Lyons and Chad Hammons.

Lagrange Township Fiscal Officer Kathy Poling was in attendance to procure signed copies of the resolutions passed for the joint OPWC Webster Road project.

Zoning Inspector Scott Hopkins reported that August was a busy month. Hopkins will pursue demolition of the abandoned home with the LC Prosecutor's office and the LC Port Authority. Hopkins advised that the Rourke variance request was approved at the BZA Hearing. Hopkins fielded a question from a resident regarding a hospital bed donation. He will give resident Wellington Eagle's information as well as Lorain County Office on Aging's information.

April, of Scrubs Maintenance, was approached by a 501c3 group, For the Love of Christmas, regarding discounted rental for their fund-raising events. As this group does not serve Penfield Township there will be no discount given. April reported that there will be a celebration of Life at the Park Pavilion on October 7th. April also discussed hall rental fees, extra opening fees, as well as Park Pavilion fees. Trustees will review these fees prior to 2024 Organizational Meeting.

Residents Rodney and Kathy Canon of 41641 Whitehead Road were in attendance to present pictures of flooding at their residence. They advised that they had reported this problem 9/7/21 and still have no resolution. Trustee Conrad reported that they had been advised to contact the LC Engineer's Department regarding this matter in 2021. Conrad also reported on the work in progress regarding a pending ditch cleaning project that may help alleviate their problem. Canon's were encouraged to present their photos to the LC Engineer's office to help with their flooding issue.

Zoning Commission member Jerry Rathwell had no questions or comments.

Joe Chappell was in attendance with complaints about the Rourke property on Rt. 301. He believes that the property is in violation of zoning due to excess number of vehicles and junk. He sought intervention by the zoning inspector and trustees.

Recreation Board Chair Tim Smith had no questions or comments.

Zoning Secretary Amy Smith submitted receipts for reimbursement.

Trustee Johnson reported on the progress of the Safety Signs Grant. He reported that 3 burials were held and 3 footers were poured at the Cemetery. He questioned procuring trees for planting at the roadside park where the diseased trees were removed.

Johnson reported that the additional disc golf baskets have been received. Penfield Day on 9/10 was discussed. It was decided to purchase 200 hot dogs and condiments, etc. Trustee Conrad said he would pick up if someone would order. The Recreation Board was asked if any gift baskets had been procured for a Chinese Raffle. Tim Smith advised he wasn't aware of any. They were asked to make popcorn for Penfield Day. The PHS is making root beer floats again.

Trustee Conrad reported that BZA Chair Colin Gordon was unable to make the last meeting of the BZA. The Reed Hearing will be held 9/26 at 6:30 PM. Conrad advised that there is still one resident holding out on signing the easement form on the Curtis Ditch project. Don Romancek continues to work to move project forward. Conrad fielded a call from a Short Road resident regarding water eroding the guardrail posts. Conrad viewed and doesn't believe it's a problem yet.

Chairman Flynn discussed the storm damage at the Town Hall Ball field. Two fences were damaged by Lynette Fowler's tree. Flynn is procuring repair estimates for both. FO Denes will call Fowler regarding tree removal. Flynn continues to work to retrieve a set of Township keys from former Assistant Hall Rental Coordinator Tom Seman. Flynn wished it put in the minutes that Mark Hoover did not attend the meeting to discuss construction of a whiffle ball field.

With no additional business to discuss a motion was made to adjourn at 8:55 PM by Trustee Conrad, seconded by Chairman Flynn.