

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present. Nine guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Chairman Johnson, seconded by Trustee Flynn. A motion was made by Trustee Flynn, seconded by Trustee Conrad to approve Warrant #'s 15047-15060, Payment Voucher 7-2025, and Purchase Orders 27-2025 - 28-2025.

Fiscal Officer Duling reported she will be turning in the OTARMA anniversary questionnaire. She also presented the expired NCW lease for review.

Zoning Inspector, Scott Hopkins reported he will be receiving an area variance regarding a setback for a porch.

Hall coordinator, April Lent reported a renter asked for a refund after cancelling because of the flu.

Park board member, Jack Dillon reported the new handicap spot at the park looks good and striping will be complete in the spring.

Tim Tyrone reported the AED batteries are low. He also reported the issues we've been having with the geothermal units.

Bob Storms reported he took care of a recall on the Dodge truck.

Trustee Conrad reported that all three trustees, the fiscal officer and zoning inspector attended the Ohio Township Conference this past week and it was very informative. Trustee Conrad reported he did some research on playground equipment and will meet with the park board to continue the LC Healthy Places grant. He also reported he discussed ditch projects with LaGrange Township.

Trustee Flynn reported the conference was a great networking and educational experience. Trustee Flynn checked into a new canvas for the salt bed. Discussion was held on the new MOU with LaGrange Township.

Chairman Johnson made a motion to accept NOPEC's \$250 Community Grant, Trustee Flynn seconded the motion. Johnson reminded us of our five year plan meeting on February 12th at 10am. Discussion was held on the Lorain County Healthy Places grant. Trustee Conrad moved to appropriate \$20,000 to spend on playground equipment pending the results of the LC Healthy Places Grant, Trustee Flynn seconded the motion.

At 8:13pm, Chairman Johnson declared an executive session to discuss the employment compensation and discipline of public employees.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

At 9:37pm, Chairman Johnson declared the regular meeting back in session.

A roll call vote was held:

Chairman Johnson Here

Trustee Flynn Here

Trustee Conrad Here

Trustee Johnson made a motion to hire Scrubs Maintenance Service at \$20,000/year. April will finalize the contract and return it.

With no further business to discuss, Chairman Johnson moved to adjourn the meeting at 9:40pm and Trustee Conrad seconded.