

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present. Four guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Chairman Johnson, seconded by Trustee Flynn. A motion was made by Trustee Conrad and seconded by Trustee Flynn to approve Warrant #'s 15101-15118, Payment Vouchers 18-2025 - 22-2025, and Purchase Orders 34-2025 - 36-2025.

Fiscal Officer Duling presented playground equipment options for the grant we received. She asked if the Hope Still Lives Project can use the park for a 5k event in June. Duling reported that a representative from Star Ohio will attend our next meeting. She also reported the big Ricoh printer is not working and she will look into leasing/purchasing a new printer. Duling also reported the pies have been ordered for the Earth Day Concert which is on April 26th. Duling ordered new defibrillator batteries and pads for both units and booked hotel rooms for the 2026 OTA conference.

Trustee Conrad made a motion to approve the supplemental appropriation to increase the general fund by \$63,500 to cover increased tax collection fees and health care premiums, Trustee Flynn seconded the motion.

Zoning Inspector, Scott Hopkins reported he is working with the health department to get a property cleaned up. Hopkins also fielded a call on the empty lot for sale next to the park.

Hall coordinator April Lent reported she got the program running again for the sign. Lent questioned if Bob could open for an election while she is on vacation and the trustees will lock up after the meeting.

Trustee Conrad contacted North Coast Wireless to confirm our new lease agreement and corrected the incorrect payments. Conrad drove the township roads with county engineers and decided on preventative planning projects for road maintenance. Trustee Flynn made a motion to participate in the county Chip and Seal program for maintenance on Jones Rd from 301 to the county line, Trustee Conrad seconded the motion. Conrad confirmed our speakers for our Memorial Day program. Trustee Conrad checked in with Don Romancik on the current ditch projects.

Trustee Flynn asked if we have received the payment from our Keystone baseball contract, Duling will follow up. Flynn wants to invite the new Lorain County Community Development specialist to our next trustee meeting. Flynn reported HotStove brought in 25 tons of dirt to the fields and spread it before the rain hit. He also presented a proposal from Lamb Electric for getting electricity to the school house for a total of \$2,016.20. This includes the digging of the trench.

Chairman Johnson reported he and Trustee Flynn attended the Lorain County Health District meeting. Johnson said Pinnacle Monument reached out to see if we wanted to continue cleaning and straightening monuments. Johnson is looking into how to procure address labels for postcards. Chairman Johnson reported our walking trail is having issues because of the snow blower being driven on it in the wintertime. He will ask for a quote on repairs for the walking path. Chairman Johnson reported he attended the LCTA meeting last week and there is an agriculture tire collection on September 25th, 2026 and pre registration is required. Johnson reported there will be two hearings at 4:30 on April 15th and April 22nd in Hearing Room B on the fourth floor of the County Administration Building discussing the permissive \$5 vehicle registration tax.

With no further business to discuss, Trustee Conrad moved to adjourn the meeting at 9:14pm and Trustee Flynn seconded.