

PENFIELD TOWNSHIP TRUSTEES

June 1, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. A correction to the May 4th minutes was made: Chairman Conrad will emcee the Memorial Day program. A motion was made to approve Voucher #'s 13468 thru 13486, WH Voucher #'s 20-21-2021, the May Bank Reconciliation and the May monthly reports by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included the LC Sheriff's report, an email from Amanda Schmigel regarding some glass on the playground, and notice of the Solid Waste Grant award in the amount of \$5,215.52. Denes cleaned up the glass on the playground. FO Denes reported that 66 programs were handed out on Memorial Day and commended the speaker, Karen Wright, as well as Father Ed Suszynski's invocation and benediction. Denes reported that Don Romancek visited the Duling's regarding their water problem. Denes reported that Bob Storms has expressed a need for new trash receptacles at the Recreation Park. This could be an item for the SW grant funds. Denes reported that she was unable to find any info on a webinar for the OPWC Round 36. Chairman Conrad will follow up. Discussion was held and the Budget Hearing will be held prior to the June 15th meeting. The budget is due to the county by 7/20.

Resident Dorothy Jackson was in attendance with Annette Miller to request use of the hall for a knitting group. They wish to use the conference room twice weekly for approximately two hours each time. The trustees approved this use for a fee of \$70 monthly.

Zoning Inspector Brett Linden discussed a flag lot on Foster Road. The resident that owns this lot has asked for a review. A resident on St. Rt. 301 wishes to operate a tire business from his residence. Linden advised that a conditional use permit will be required. Linden returned Ida Gage's money order for the farm to table business at the Jackson residence considering the LCPH department's denial of a health permit. The Haight property on West Road was discussed again. Linden has sent a notice and will follow up with the resident regarding cleanup. Resident Overstreet is avoiding contact, but seems to be making a small attempt at cleanup. Linden advised that most residents have caught up with their mowing.

PHS Treasurer Jackie Johnson reported that a sandstone sidewalk has been donated by a resident for the Schoolhouse.

Assistant Hall Coordinator Tom Seman has scheduled the backflow testing for June 15th with Indoor Comfort. He advised that the signage requested by the Recreation Board for the Park will be discussed and decided at their June 10th meeting.

Trustee Flynn reported that he and Chairman Conrad met with Recreation Board members Theresa and Tom Seman, and Angela Schaffer to discuss opening the concession stand for the balance of 2021. After further discussion it was decided to put opening on hold until 2022. The LCPH department permit runs April to April. Recreation Board Chair, Lisa Fox tendered her resignation. Theresa Seman will assume the position of Chair. Flynn advised Recreation Board to utilize their June 10th meeting to prepare their budget for 2022. Flynn reported that Gordon Farms repaired a mower tire for Bob Storms. Flynn had the Memorial Day grant paperwork notarized by Colin

Gordon. Flynn requested that Jackie Johnson, BZA chair, forward all notices from the LC Prosecutor's office to the trustees.

Trustee Johnson reported that the KEY Collaborative is working on an outdoor walking program. Johnson advised that Bill Albrecht conducted the Kurt Gandt burial on Saturday in his absence. The LC Fair Booth schedule was discussed and the trustees will sign up for work shifts. The resident who donated the sandstone sidewalk to the PHS questioned whether zoning requires sidewalks, or if he can remove his. Johnson advised that there is nothing in zoning to prevent the removal of same.

Chairman Conrad reported that Vicki Holcomb and Pam Hyer were upset by the missing military marker on their father's grave. This matter was resolved for Memorial Day. Conrad will follow up on the Duling water situation with Don Romancek. Conrad discussed a budget meeting and one was set for June 10th at 10:30 AM.

With no additional business to discuss, the meeting was adjourned at 9:15 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.