

# PENFIELD TOWNSHIP TRUSTEES

February 16, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Four guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Johnson, seconded by Trustee Flynn. A motion was made to approve Voucher #'s 13360-13366, by Trustee Flynn, seconded by Trustee Johnson. Resolution #21-001 requesting that the LC Commissioners reduce the weight limit on Jones Road east of St. Rt. 301 from February 1 thru May 1 by 25% to prevent deterioration of the roadway was read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. Resolution #21-002 to accept the 2021 NOPEC Energized Community grant was approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. The Township received \$295 in 2020 from the NOPEC grant.

Fiscal Officer Denes read the correspondence which included notice of a rate increase from Armstrong, the LC Sheriff's monthly report, information from OTARMA regarding submitting photos for their annual calendar, notice of the March 24<sup>th</sup> Red Cross Blood Drive, and information on the upcoming LCTA meeting. Denes reported on communication received from Rumpke regarding an issue with a township resident's service. Denes reported that she has asked Country Lawn Care for an updated quote for 2021. The Trustees asked that Brett Linden review the quote upon receipt. Denes reminded trustees to ask the Recreation Board about plans for the NOPEC Community sponsorship grant money usage at their upcoming meeting. FO Denes reemphasized the need for the information and serial numbers on the AV equipment purchased from Computer Systems Unlimited for insurance and inventory purposes. Denes again questioned the rescheduling of the postponed 4/14/20 LCPH meeting on household sewage operation and maintenance. Chairman Conrad will follow up on both issues.

Zoning Inspector Brett Linden reported that Ron Novak completed the process to remove his land from the 100 year flood plain designation by having it re-surveyed and submitting to FEMA. A copy of the survey was placed in the Novak file by Linden. Novak, additionally, questioned the requirements for establishing a family cemetery of 2-10 plots on his property. This will be researched with the state. Linden received an email from Green and Green attorneys, and affiliate of the GPD group, stating that they received a 404 error message when trying to reach the township website. Linden spoke with Isabel Ohly, who is working with the Overstreet's regarding assignment of an address number on a non-residential parcel. She may request a BZA hearing.

Theresa Seman, hall coordinator, discussed future vacation plans and the need for coverage in her absence. She submitted a calendar to the trustees of the affected dates. She reported that the double booking issue has been resolved and a discount given for the inconvenience.

Trustee Flynn reported that he had taken a tour of the new WFD addition. The district hopes to schedule a community open house to tour the facility in the near future, COVID allowing. He reported that firefighters had received their 2<sup>nd</sup> dose of the COVID vaccination. He reported on his and Trustee Johnson's attendance at the Zoning Commission and Recreation Board meetings. Flynn presented preliminary pricing for a road ditch mower replacement. He will do additional research and present a quote. Discussion was held regarding construction of a credenza to house AV equipment as well as provide protection for new screen in the Community Room. Flynn will pursue a quote with Jeff Worcester, who originally installed the wainscoting.

Trustee Johnson advised that the new hall rental email, that he set up, is working well. He provided additional info on his and Trustee Flynn's attendance at Recreation and Zoning Board meetings including a request to the Recreation Board to update their by-laws, provide timely financial reports, etc. They accepted the resignations of Recreation Park Board members Shane Blankenship, Dave Conrad. and treasurer, Terri Bacsi. The trustees commended their past service. The trustees appointed the following to the Recreation Board for a three year term commencing 1/1/21: Keri Gordon, Angela Schaffer, Dave French, Joe Pojman, Lisa Fox, Theresa Seman, and Tom Seman with a motion made by Trustee Johnson, seconded by Trustee Flynn. New projects, which included craft shows, disc golf course expansion, tournaments, and movie nights at the Park were discussed.

Chairman Conrad discussed the possibility of utilizing township property for a solar field. In light of LMRE Andrew Finton's 11/30/20 email pertaining to same, Conrad will reach out to him for more details

The Policy manual review meeting was rescheduled for 2/22/21 at 2 PM.

At 8:56 PM Trustee Flynn made a motion, seconded by Chairman Conrad, to go into executive session for investigation of a complaint against a public employee. FO Denes was asked to attend. A roll call vote was held:

Chairman Conrad	Yes
Trustee Johnson	Yes
Trustee Flynn	Yes

At 9:10 PM Trustee Conrad declared the meeting back in regular session. A roll call was held:

Chairman Conrad	Here
Trustee Johnson	Here
Trustee Flynn	Here

With no additional business to discuss, the meeting was adjourned at 9:12 PM with a motion made by Trustee Flynn, seconded by Chairman Johnson.