

PENFIELD TOWNSHIP TRUSTEES

September 20, 2022

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Chairman Johnson. Four guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Flynn, seconded by Trustee Conrad. A motion was made to approve Voucher #'s 13986-13999, PO 47-2022, BC 31-2022, and the August monthly reports and Bank Reconciliation by Trustee Conrad seconded by Trustee Flynn.

Fiscal Officer Denes reported that the Community Band was looking for confirmation of the winter concert date. Discussion was held and the date of December 3rd was set for the Winter Concert and Santa. Denes reported that Royal Oak Retriever is not picking up cardboard and paper regularly. She called them on 9/16 and 9/20 regarding this matter. She also spoke with Thomas Patrick of the LC Solid Waste Department regarding a suitable replacement for Royal Oak for all County entities that use Royal Oak. Discussion was held regarding bands to play for Penfield Day. Denes has lined up two bands. A motion was made by Trustee Conrad, seconded by Trustee Flynn to pay the bands \$100 each out of petty cash. Denes gave a copy of the OPWC agreement to Trustee Conrad for review and approval. The invoice for the LC Engineer's Chip & Seal program was discussed. Denes spoke with Shaun Duffala, her state auditor, Local Government Services, and Dan Petticord of the LC Prosecutors office regarding this matter. She will pursue a clearer understanding of the overage before paying the invoice. Denes read thank you notes from 4-H groups for the use of the hall for their meetings. She provided a copy of Farm Bureau Policies submitted by Trustee Flynn to the LCTA for review. Denes requested the addition of Chad Hammon to the Township's contractor list for culvert repair and ditch work.

Zoning Inspector Brett Linden reported that the Duling Ag Services BZA hearing has been cancelled and will be rescheduled at a later date. The rescheduled BZA hearing for Short Action Customs is October 12th at 7 PM. Resident Terry Moore of Indian Hollow Road was issued a citation for nuisance vegetation. Diane Landers of Foster Road submitted plans for the construction of her residence on Foster Road. She will contact LCPH department regarding her household sewage treatment plant. John Flowers contacted Linden regarding building an addition at 40170 Smith Road at the George Jackson residence. He was directed to the LCPH department for answers to his household sewage treatment plant questions.

Deputy Osborne presented a recap of LC Sheriff's activity in Penfield for the month.

Recreation Board Chair Tom Seman questioned if 7 cases of water would be enough for Penfield Day. It was decided that he would pick up a couple more cases. Trustee Flynn has contracted with Mark Belter of Romeo's Pizza in Lagrange to make three pizza deliveries throughout the day at a discounted rate. PHS has asked that their ice cream freezer be transported to the Park on the 25th.

Trustee Conrad reported on the progress of the Peck Wadsworth SWAC ditch project. Conrad reported a non-functioning street light at the corner of Peck Wadsworth and St. Rt. 301 to LMRE for repair. Trustee Conrad, Trustee Flynn and Bob Storms will meet with the Little Free Pantry Coordinator to discuss placement of the Pantry unit. She wants the Pantry promoted on the Township FB page. Conrad told Don Romancek that the Trustees would help secure signatures on easement petitions for upcoming SWAC ditch projects if necessary.

Trustee Flynn advised that he received a call from a resident that the porta potties at the Recreation Park were a mess. Hall Coordinator Tom Seman was asked to check condition and advise prior to Penfield Day. Flynn has contacted two tree service companies and will schedule a meeting when Chairman Johnson is available. Flynn reported that Carl Wesemeyer will begin the culvert repair project in mid-October. Trustee Flynn had the hydraulic cylinder for the tow-motor repaired. Bob Storms will install the cylinder. Flynn advised the Penfield Historical Society had a very successful garage sale, congratulations to all.

With no further business to discuss, the meeting was adjourned at 8:25 PM.