

# PENFIELD TOWNSHIP TRUSTEES

**August 2, 2022**

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. One guest attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Flynn seconded by Trustee Conrad. A motion was made to approve Voucher #'s 13925-13952, Withholding Voucher #s24-25-2022, the July Bank Reconciliation and Monthly Reports, and PO #43-2022 by Trustee Flynn seconded by Chairman Johnson. Chairman Johnson moved to adopt resolution 22-012 for sustained damage in the TransCanada gas line repair. Trustee Flynn seconded. Chairman Johnson moved to adopt resolution 22-011 for required pre-chip and seal work on Jones Road, Trustee Conrad seconded.

Zoning Inspector Brett Linden reported that Short Action Customs BZA application is ready and was turned in on July 25<sup>th</sup>. He issued a violation for a building being built on Jones Road without a permit. They stopped construction, got county approval, and Brett was able to issue the permit for \$912. He is working with Rachael Duling to finalize the BZA application for a proposed warehouse on her property. He is communicating with Diane Landers and was told demo was supposed to start but was delayed. He explained she would receive the insurance retainer once the house was demoed and new house plans were presented. He sent permits to the GPD group, but needs them signed with the landowner's signature before building can begin.

Trustee Conrad contacted Archer, out of Litchfield, to get a load of stone to put down on township roads. Regal Sandblasting returned his call, but they haven't made it here to look at the truck yet. He contacted Rural Water to try to see what the huge spike in water usage was from July 6<sup>th</sup>-July 10<sup>th</sup>. Conrad called Don Romancek and left a voicemail to check in on the upcoming ditch project status. Conrad said an agreement needs to be signed in the OPWC portal for the September meeting.

Trustee Flynn reported that road repairs have been completed ahead of the chip and seal project. He discussed the possibility of updating our geothermal with ARPA funds and wanted to look more into it. Flynn reported that we are waiting on a response on how to proceed with the culvert issue on Short Road. He talked to Bob about driving truck for neighboring townships that can help us with ditch work. Flynn reached out to Sean Smith who did the work on the recreation park parking lot and asked why the backfill wasn't complete. Smith said the asphalt backfill to the concrete was excluded from the bid. Flynn will follow up. Flynn got a final quote of \$15/plate for the LCTA meal from Spencer Twist that includes everything necessary for the meal. Flynn wanted to note that Jacob Linden has begun pressure washing the fences for the township.

Chairman Johnson questioned if Bill should spread the rest of the stone on the roads. Trustees agreed yes. He will look into some type of monitoring/alarm system to keep an eye on the excess running water issue. We have received 95% of electronic equipment. The fence out front is repaired, and the ramp was fixed. Johnson bought five gallons of crack filler for the walking trail. Resident Wargo never received a refund check for their rental. Johnson advised Vicki to send him a second check. Odd Job Backflow Testing asked if we could write him a check made out to his personal name instead of business name. Johnson advised we would write a new check once he returns the first one. Johnson reported we have \$4600 remaining for any tree projects. Johnson stated reminder for Dumpster Day on August 13<sup>th</sup> from 8am-3pm. A reminder that the sheriff will be in the area to watch for after-hours dumping, which is illegal. Each resident can bring one pickup size load and there is absolutely no early dumping or afterhours dumping.

With no additional business to discuss, the meeting was adjourned at 8:27 PM.