

PENFIELD TOWNSHIP TRUSTEES

June 7, 2022

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Ten guests attended the meeting.

The minutes of the May 17th meeting were read and approved with the correction of Scott Hopkins was appointed as 2nd alternate to the BZA with a term expiring 12/31/22 with a motion made by Chairman Johnson seconded by Trustee Flynn, as well as Flynn advised that Field 2 needed mowed.

A motion was made to approve Voucher #'s 13856-13882, and the May monthly reports and bank reconciliation by Chairman Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included the LC Sheriff's report, notice from the LCPH Department that they were unable to access the sewage treatment plant at the recreation park due to padlocks. Denes questioned information received from Valley Chevrolet regarding the new pickup. The information received was incorrect and she was unable to pursue plates for the vehicle. An email received from My Vision, an Alzheimer support group, requesting inclusion on the Township website was discussed. It was decided that the issue of outside group's inclusion on the website will be discussed and defined at the annual Organizational meeting. A request from Greenspot regarding free installation of an electric vehicle charging station was dismissed as it was for AEP customers.

Zoning Inspector Brett Linden reported the mobile home was removed from the Moya property in the allocated time frame. Linden advised that SAC/MG Enterprises has a semi-finalized plan that they will submit to the LCPH Department for approval and they are working on the gas-line easement. Linden reported that the 6/2 Zoning Commission meeting discussion was good. Linden fielded a complaint from a resident that tall grass at 19520 Nickle Plate Diagonal obstructs driver's vision. Linden asks that residents keep grass cut to maintain clear visibility.

LC Sheriff's Deputy Nicole Osborne was in attendance to introduce herself as the new Township Impact Unit in conjunction with Deputy Bargaheiser. Their phone number is 440-329-3752. The speeding issue on Peck Wadsworth was discussed. The Trustee's discussed this matter at the March LCTA meeting. Deputy Osborne will look into additional patrol on Peck Wadsworth. Trustee Conrad discussed a call received from resident Barry Clodwick regarding shooting noise. Deputy Osborne questioned a Township noise ordinance.

Cemetery/Road Man Bill Albrecht reported that Smith Road will be closed for 90 days beginning 6/20.

Recreation Board Vice-Chair Tom Seman questioned whether the Trustees would allow a bouncy house to be set up in conjunction with a hall rental. Trustees authorized same. Tom advised that Mike, of Erie Janitorial, is sick with COVID and will schedule cleaning ASAP.

Recreation Board Treasurer Rachael Duling discussed the purchase of \$15,605 worth of playground equipment using a \$6,000 KEY grant, and SW Grant Funds, and the possibility of the balance of \$6,456 being split between the Recreation Board and Township Funds. Discussion was held and the Trustees agreed to this funding as well as paying for equipment up front as the KEY grant is a reimbursing grant.

Trustee Conrad advised that Roger Knapp's 2-year land lease has expired and asked Fiscal Officer Denes to bring a new lease agreement to the next meeting. Conrad

advised that Andy Provoznik of RLCWA put a meter on the Town Hall water line. It was determined that there was no leak and something in the Town Hall (toilet, urinal) must have been running to create large water bill. Conrad spoke with a rep from P & J who advised that their two recent rate increases were due to the increase in their cost of supplies and fuel. Conrad advised that Webster Road will be closed by ODOT to replace a culvert that runs under St. Rt. 301. One side of 301 at a time will be closed beginning 7/18. Rick will provide this info to Mary Kelleher at the LC Commissioner's office. Conrad obtained a quote from Banks Mfg. to sand blast and paint the salt truck dump box floor for \$2,200. He will procure a second quote from Regal sandblasting. Conrad received an email from Jessica Hozalski regarding ditch project funding for projects that weren't funded by the Community Grant Program through SWAC. Don Romancek continues to work to obtain MOU's for these projects.

Trustee Flynn reported that Troy Pitts has been hired as Assistant Fire Chief by the Wellington Fire District and will begin work full time in July. Flynn questioned receipt of the W-9 and invoice from Colby Whitney of Superior Fence. FO Denes advised no receipt of same. Flynn has the warranty information on the new fencing at the Town Hall. Flynn thanked all those that helped on dumpster day. He would like more notice given to residents regarding the illegal use of dumpsters outside of the regularly scheduled dumpster day hours. Flynn reported that Polen has fixed the problem with our new tractor and they will be picking up old tractor to switch out tires and install new mower. Flynn has received no response from Shawn Smith at MPW regarding parking lot repair at the Recreation Park. He will follow up on same.

Chairman Johnson reported that two burials had been conducted with a 3rd scheduled for Saturday. Johnson advised that the Trustees met with Ken Koubek before the meeting to discuss the addition of increased security and additional cameras. Trustee Flynn made a motion, seconded by Trustee Conrad to purchase Quad Band Wi-Fi to increase strength and range at a cost of \$1,500 utilizing ARPA funds. Chairman Johnson made a motion, seconded by Trustee Conrad to spend approximately \$6,100 for the purchase of additional cameras. This purchase will also use ARPA funds. FO Denes will prepare necessary resolutions. Johnson asked Bill and Bob to install the culvert markers on Short Road. Discussion was held on the sale of the 1994 Ford pickup truck with plow package. It was decided to list it on GovDeals.com by September 1st. FO Denes discussed the possibility of listing the changing stations, hand blow dryers, etc. which were replaced with the COVID updates. Johnson fielded a call from a Short Road resident regarding a washed-out culvert. Trustee Conrad will inspect same. Johnson questioned the submission of the NOPEC Energized Community Grant request and will forward email pertaining to grant to FO Denes. Johnson received a resume seeking employment. He will follow up on same.

With no additional business to discuss the meeting was adjourned at 8:41 PM.