

PENFIELD TOWNSHIP TRUSTEES

July 21, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Eight guests attended the meeting.

The minutes of the previous meeting, were read and approved as read. A motion was made to pay Voucher #'s 13076-13091, PO #'s 43-45-2020, and the June Bank Reconciliation, and Monthly reports by Trustee Conrad, seconded by Trustee Johnson.

Fiscal Officer Denes read the correspondence which included a report on Census reporting for Penfield Township. We are at 79.6% reporting. The correspondence also included info the Lorain County Sheriff's report, notice of a pre-construction meeting for the LC Engineer's C and S program, and information on the 7/8 wind damage claim. A July 18th hall rental that required additional clean up time due to the use of glitter was discussed. It was decided to refund the entire deposit as the extra time required wasn't significant. FO Denes reminded all of the Red Cross Blood Drive on 7/22 from 2 PM until 6 PM. Another invoice was received from Vasu and it was decided to pay same. FO Denes presented Cemetery Deeds 163 thru 167 for signature. Denes questioned the publication of an article on the upcoming Dumpster Day. Trustee Johnson will prepare same.

Zoning Inspector Brett Linden advised that he continues to work with Power Home Solar regarding the oversized panels they are looking to install. Linden has 4 permits in the works. He fielded two calls regarding the Board of Zoning Appeals hearing for the cell tower variance. Linden reported that the tall grass at the corner of Rt. 18 and West Road has been partially mowed. He will follow up with the owner of property.

Hall coordinator, Theresa Seman, discussed Bicentennial plans and reported that some vendors are withholding commitment due to COVID 19. The Seman family will donate signs for the celebration. Seman questioned the refund of a deposit for a 100th birthday party to be held in December if a cancellation is necessary. The Trustees advised the Township will work with the host if cancellation is necessary.

Resident, Scott Shrader, questioned the legal review of his white paper submission pertinent to the cell tower. The 7/22 Zoning Committee meeting at 7:30 PM was discussed.

Penfield Historical Society Treasurer, Jackie Johnson, reported that the Society has been awarded a grant from the LMRE People Fund in the amount of \$3,800 for the siding replacement. The Sherwin Williams grant has a time limit for completion, so they are trying to expedite the siding job. Johnson reported that their garage sale was very successful and questioned the possibility of holding another one in September. Their Tea is tentatively scheduled for November 1st. Johnson questioned the possibility of obtaining a key for the PHS for their portion of the former recycling building. Fiscal Officer Denes will look for one.

Trustee Johnson reported that he had received a quote from Kiley Tree Service for the tree removal of \$1,300. A motion was made by Trustee Conrad, seconded by Chairman Flynn to accept this bid contingent upon Tamara Melnyk's contribution of 50% of the cost. The Park cleanup was discussed. Johnson reported that the recycling box truck was sold thru Gov.Deals.com. Johnson reported that the KEY Collaborative will contribute \$7,500 toward the new playground installation. Johnson asked FO Denes to work out the reimbursement details with Erin Murphy of the LCPH department.

Trustee Conrad reported that he spoke with Shaun Duffala, who advised the C and S project is on track. Conrad dropped off a copy of the ditch regulations at resident Jeff Holland's house. Holland wrote a letter to the County Commissioners regarding his issue. Conrad reported that Stephen Adams and Peter Zwick, of the LC Engineer's office, were comfortable with their cost estimate on the Jones Road culvert project and advised that the Township should rebid the job. FO Denes asked that their advice be submitted in writing. Conrad reported on RLCWA business, which included information about the PRV (Protection Valve) replacement at the Penfield water tower. RLCWA also donated 185,000 gallons of water to the Village of Wellington during their recent water break.

Chairman Flynn reported that MPW donated the concrete for the new LED sign installation and Brent Herbert donated labor to lay the brick for the sign pillars. Flynn will follow up with Steve Adams of the LC Engineer's office regarding the repair of the mower damage on West Road. Flynn will contact Buck Webster regarding the repair of the geothermal unit in the Township Hall. Chairman Flynn advised that Kerri Gordon is interested in serving on the Recreation Board. Trustee Conrad made a motion, seconded by Trustee Johnson to appoint Gordon to the Board. Flynn will communicate same to board treasurer Terri Bacsí. Flynn will also discuss the fees for the use of the ball fields and lights with the Recreation Board. Additional discussion was held regarding the Bicentennial Celebration and an organizational meeting was scheduled for Thursday, July 30th at 6 PM for additional planning.

With no additional business to discuss, the meeting was adjourned at 8:47 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.