

Meeting Minutes from March 9, 2022
Penfield Parks and Recreation Board

Organizational meeting of the Penfield Parks and Recreation Board was held at the Penfield Township Hall. The meeting convened approximately 6:38 pm. Tom Seman presiding and Angela Schaffer, Secretary.

Attendees

Rachael Duling
Angela Schaffer
Theresa Seman
Tom Seman
Tim Smith

Rick Conrad
Eric Flynn
Melissa Creller, Hot Stove

February meeting minutes were reviewed.

Treasurer's Report

- Huntington Bank balance \$3,656.73
- Farmers Savings Bank balance \$8,282.22

No purchases or money received since February meeting.

**LaGrange
HOT STOVE**

- President Melissa attended meeting.
- Trustee Eric working with Hot stove/Dan concerning field work and contract.
- Eric has contact information for Field Director; need field schedule for Penfield.
 - typically play 2 days a week: 1 weekday, 1 week end
 - practice to start as soon as able to get on the field
- Melissa to sign contract and be assigned / responsible for keys; Eric will send contract
- Need Hot Stove insurance policy.
- Schedule link will be made available to Park Board members involved with game activity.

OLD BUSINESS:

Craft Show

- April 30th
- Vendor space is sold out.
- Tom to give Rachael contracts and payments.
- Looking into selling pizza via Romeo's. Tom to check with Health Dept for permit.

Field Signs

- Rachael created flyer to be used to solicit sales
- Flyer available for review in secretary file or contact Rachael.
- Signs to be placed on fence of main parking lot.

Grant

- Lorain County Public Health/Healthy Places Grant submitted.
 - Notice of awards on March 14th
- Grant submitted to Keystone Collaborative.
 - Park Board awarded \$6000.00

Easter Brunch

- Held Palm Sunday, April 10th.
- List compiled with prices and break down; presented to group.
- If 200 people attend, our expense per person is appx \$5.22
- Cost \$8.00 adult – 12; 11-0 = \$5.00
- After expenses, feeding 200, our profit would be appx \$556.00
- Expensed could total appx \$925.00
- Opted not to pay-advertise; flyers will be hung in area.
- Theresa and Rachael volunteer to do the shopping. Angela to provide a list of items/store/cost.
- Tom to contact Health Dept regarding use of kitchen & charging for brunch that day.

NEW BUSINESS:

Penfield Community Day

- Suggested to be held on September 25th, 11am – 5pm.
- Would like to incorporate a car show, craft vendors, basket raffle.
- Will have games for the kids.

Motion made to adjourn meeting, 1st by Rachael Duling, 2nd by Tim Smith. Meeting adjourned at 8:14 pm.