

# PENFIELD TOWNSHIP TRUSTEES

October 5, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Seven guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Johnson, seconded by Trustee Flynn. A motion was made to approve Voucher #'s 13598 through 13614, Purchase Order #'s 39-40-2021, the September Bank Reconciliation and Monthly Reports, as well as BC # 26-2021, by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included the Lorain County Sheriff's report, safety info from Linden Propane, and a request that a Little Free Pantry be installed in the Penfield Roadside Park. Denes provided the Trustee's with a copy of the Recreation Board's September bank statements for review. She advised that the September statement is the one the State Treasurer asks for an OPCS Public Unit Attestation on. Denes reported that the Township has received \$954,852 of ARP funds. FO Denes provided Dave Gallapoo with Cemetery Sexton Duane Johnson's information for contact with a question about a resident's grave. Denes provided Hall Coordinator Theresa Seman with the LC Board of Election's requirements for the upcoming November election. Denes questioned KEY collaborative board member Johnson about potential funding from LCPH in 2021 as \$5,000 was budgeted. Johnson was unaware of any. Denes referred a concern about blocked view at the corner of St. Rt. 18 and 301 to ODOT.

Zoning Secretary Linda Albrecht advised that a 10/27 Zoning Commission Hearing has been scheduled to discuss pond resolutions as there was no quorum at the last hearing. A regular meeting will follow.

PHS Treasurer Jackie Johnson reported that the clothing from their "Stuff the Truck" event was picked up. She advised that their Annual Tea will be held on November 7<sup>th</sup>. Johnson advised that the PHS would coordinate lunch for Dumpster Day on the 16<sup>th</sup> of October.

Recreation Board Vice Chair Tom Seman advised that he brought the hot dog cooker to the hall for use on Dumpster Day. Seman reported that he had communicated to the Keystone soccer coach that they should be covered under the School's Liability insurance and that we have a Certificate of Liability on file. He will prepare a flyer for the 10/31 Trunk or Treat event.

Zoning Commission member Jerry Rathwell advised that he and his wife Joy enjoyed Penfield Day.

Resident Rachael Duling was in attendance, but had no questions.

Resident Amy Younglas was also in attendance, but also had no questions.

Zoning Inspector Brett Linden discussed the request for signage from property owner Alex Welkie. Discussion was held and signage would be allowed as long as it followed all zoning regulations. Linden fielded a complaint regarding tree clearing on Short and Vermont Roads. LC Planning Commission's Kristen Brandon advised that such land clearing requires a permit. Linden continues to work with two parties that are interested in building 4 to 5 houses on a 97-acre parcel that is for sale on St. Rt. 18. They will provide a detailed plot plan for review by Kristen Brandon and will pursue the

feasibility of an aeration system with the LCPH Department. They questioned the recent flag lot variance granted.

Trustee Flynn thanked Trustee Johnson and Groundskeeper Bob Storms for removing a dead deer on Webster Road. Flynn reported that he is obtaining information from Columbia Township pertaining to subdivisions for use by Chairman Lubaski and the Zoning Commission. Flynn handled the EMA hazard mitigation meeting follow-up where the largest issue of flooding was discussed. This flooding is in part due to continued development with streets, sidewalks, and housing adding to the problem. There will be a new FEMA survey to follow. Flynn discussed the Holland culvert on Jones Road and volunteered the Gordon Farms equipment to repair the problem. The Township will provide labor. The necessary ditch work will be contracted out.

Trustee Johnson reported on a conventional burial held today, 10/5. He reported on the parking lot repair and advised that it could not be driven upon until after Thursday. The new asphalt will have to cure for 45 days and will be sealed in the spring. Dumpster Day coverage was discussed. Zoning Inspector Linden will only be available for part of the day due to scheduling conflicts. Resident Chris Sattelmaier volunteered his service to help. FO Denes will text him to confirm. Dumpster Day procedures were discussed. This is for Penfield Township only with ID required. There is a 1 truckload limit.

Chairman Conrad discussed the Canon water issue at a meeting with Don Romancek, Mr. Canon, and Lagrange Township Trustee Gary Burnett. An additional flooding complaint by southwest residents was also discussed. It was questioned whether this could be included with current OPWC project. It cannot be included in round 36 as the deadline has passed and the application has been submitted. It will have to be submitted in round 37 as Phase II next year. Conrad reported that 84 new water taps have been installed under the new program for financing them and the program will be continued. Three new subdivisions are being served with 100's of taps. Columbia Township has 300 new homes planned. The purchase of a replacement pickup truck was discussed. Chairman Conrad questioned whether purchase should be delayed until next year. Safety concerns with the existing pickup were discussed. Trustee Johnson will pursue the purchase of a new truck.

With no additional business to discuss, the meeting was adjourned at 8:26 PM with a motion made by Trustee Johnson, seconded by Trustee Flynn.