

# PENFIELD TOWNSHIP TRUSTEES

May 5, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting, as emailed, were approved. A motion was made to pay Voucher #'s 13000-13025, Withholding Vouchers 12-14-2020, the April Bank Reconciliation, and the Monthly Reports by Trustee Conrad, seconded by Trustee Johnson.

Fiscal Officer Denes read the correspondence which included the quote from Erie for hall cleaning, the Bridge inspection form from the LC Engineer's office, LCTA dues notice, and info on the Red Cross Blood Drive on 5/27. Denes reported that OTARMA had provided a \$500 COVID rebate, while OBWC provided one for \$1,673.92. The Knapp land rental agreement was discussed, as was the status of the Audit, the Census, and the FEMA application. Denes reported that she had ordered diesel, and Pride Day dumpsters. She questioned the amount of mulch to order. No volunteers will be recruited for Pride Day this year.

Zoning Inspector Linden gave a zoning update, and will follow up with Margaret Horvat.

Jackie Johnson reminded all of the PHS clothing drive May 16<sup>th</sup>. She advised that she is communicating with the LC Prosecutors office regarding the cell tower hearing.

Hall coordinator, Theresa Seman, questioned the disposition of the blue recycling cans. She discussed possible Bicentennial plans.

Road/Cemetery man Albrecht reported that a footer had been dug and poured at the Cemetery as well as stone delivered for the gravestone leveling. The Park fence was also repaired. Weed killer is needed and Trustee Johnson will pick up same.

Bob Storms discussed continuing to take batteries. It was decided that the last load would be delivered to Mac's and no additional ones will be accepted.

Trustee Johnson reported that we received a welfare check with a note from Deputy Wohlever. The signage for the truck was discussed as the magnetic ones previously approve did not have good ratings. He procured a quote from Family Graphix for a better rated product which will cost \$45 per truck. The sale of the recycling box truck was discussed and a value will be established while the procedure for selling same will be discussed with Tom Mangan. Johnson fielded a call from resident Jeff Holland regarding a blocked culvert tile for a field access. The process for remedy was discussed. Johnson attended the KEY meeting and reported on it. Johnson has a call out to Park Board regarding the placement of the disc golf baskets. The posts for the new sign will be picked up by Trustee Johnson to save exorbitant delivery charges. He will submit a mileage reimbursement form. The Memorial Day observance was discussed and the decision was made to cancel same. The list of Veteran's names will be posted on the Township FB page. Trustee Conrad will cancel the priest that was to speak. Branch of service flags will be placed at the Cemetery by Hall Coordinator Theresa Seman. The PHS clothing drive will continue as will Dumpster Day with appropriate precautions taken. Face masks will be ordered from Janice King for the workers.

Trustee Conrad discussed the score board lights which were turned on by a baseball coach. Proper permission for such usage was discussed. Conrad followed up on the

Webster Road crack sealing with Lagrange Twp. FO Roberta Moore. Conrad reported on the RLCWA meeting. The Jones Road culvert project was discussed and Chairman Flynn will take lead and bid packets will be sent out.

Chairman Flynn reported that Jim Barber reported that the County had smashed a culvert tile which was causing flooding on his side of the road. Trustee Conrad will call Steve Adams regarding repairing the tile.

With no additional business to discuss, the meeting was adjourned at 9:19 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.