

PENFIELD TOWNSHIP TRUSTEES

December 20, 2022

The Public Hearing to discuss a proposed change to the Penfield Township Zoning Resolution was called to order at 7:00 PM. There were 14 guests in attendance. Zoning Commission Chairman Clark Lubaski spoke briefly about the proposed changes. He advised that they reviewed Columbia Township's subdivision zoning and utilized applicable parts in their proposed resolution. The proposed minimum frontage of 125' was discussed and many residents in attendance disagreed with this figure and many wanted the frontage to be the same as a non-subdivision home. Zoning Inspector Brett Linden discussed how the zoning commission arrived at this number. The Zoning Commission worked closely with the LC Planning Commission on these proposed changes. Trustee Flynn spoke about discussions he has been part of with the LC Subdivision Review committee. The proposed changes also would require the developer to have a traffic study performed to insure public safety. The Trustees must act on this proposed change at their January 3rd meeting. The Hearing was closed at 7:48PM.

The regular meeting of the Penfield Township Trustees was called to order at 7:52 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Flynn, seconded by Chairman Johnson. A motion was made to approve Voucher #'s 14094-14108, Payment Voucher 41-2022, and PO # 56-2022 by Trustee Flynn seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included information on the NOPEC Community Grant program for 2023. Applications are due April 30, 2023. Denes reported the 2020-2021 Audit has been finalized and published. Info was received regarding OPWC Round 37. Denes reported that the title has been received for the new Chevy pickup and she will pursue the registration and plates. Denes discussed the use of the Community Room on February 12th for the Eagle Scout Honor Court for Declan Herbert and Tuff Spatafore. Both completed their Eagle Scout projects in Penfield Township. Spatafore's project included replacing the deck and steps on the east side of the Town Hall. Declan built a gaga ball pit at the Recreation Park. Free usage was granted with a motion made by Trustee Flynn, seconded by Trustee Conrad.

Zoning Inspector Brett Linden fielded a call from a resident on Rt. 301 who is having some septic tank drainage issues. Linden referred the resident to the LCPH department. Linden issued a permit to the DeVore family for an agricultural use building. Linden advised that Diane Landers should begin construction on her new home soon.

Residents Michelle Spatafore, Joy Rathwell, and Greg Younglas had no questions or comments. Zoning Commission member Jerry Rathwell had no questions or comments, nor did BZA Alternate Scott Hopkins.

Trustee Conrad reported that RLCWA has a board meeting Wednesday where they will review the fee schedule as well as the employee pay structure.

Trustee Flynn spoke with Bill Albrecht and Bob Storms regarding the impending winter storm and advised they should ride together for safety purposes. Flynn reported that Bob Storms had questioned which roadside park fence post should be removed for the Edward's Tree Service work. Storms was concerned that post would be frozen in the ground and impossible to remove soon. Flynn attended the LCTA Christmas banquet. He advised that Jared Smith is the new President, Christie Homer-Miller Vice-President, Mark Cunningham Secretary, and John Ciarrone Treasurer. Carl

Wesemeyer will serve as Executive Committee person. He discussed the upcoming ditch work with Don Romancek and suggested that Trustee Conrad contact him also. Flynn is still working on the new refrigerator purchase. It has been determined that an external thermometer is not required by the LCPH department. Flynn will attend the LC Commissioner's meeting on Wednesday in support of the Fire District radio funding. Flynn spoke with Dave Lenzer and he is not willing to serve another term on the BZA Board.

A text received from Hall Coordinator Theresa Seman regarding hall rental cancellations and refunds due to the impending storms was discussed. A motion was made by Trustee Conrad, seconded by Trustee Flynn to refund all weather-related cancellation deposits and rentals.

Chairman Johnson reported that he installed the safety step edges on the west side steps of the Town Hall. Johnson showed a mass of balloon pieces and ribbons that were entangled in one of the Town Hall's ceiling fans. The mass took over an hour to extricate. He suggested adding a ban to helium balloon use in hall rental contracts to prevent further damage to the fans. The Year End meeting and Organizational meeting on December 28th at 10 AM was discussed. The Trustees discussed holding future Organizational meetings separately after the 1st of the New Year. It was decided to make this change for 2024 and the Policy Manual will be revised accordingly.

At 8:32 PM Chairman Johnson made a motion to go into executive session to discuss employment of a public employee.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

At 10:05 PM Chairman Johnson declared the meeting back in regular session.

A roll call vote was held:

Chairman Johnson	Here
Trustee Flynn	Yes
Trustee Conrad	Yes

With no additional business to discuss, the meeting was adjourned at 10:05 PM with a motion made by Chairman Johnson, seconded by Trustee Conrad.