

Meeting Minutes from May 13, 2021
Penfield Parks and Recreation Board

Organizational meeting of the Penfield Parks and Recreation Board was held at the Penfield Township Hall. The meeting convened approximately 7:12 pm, Lisa Fox presiding and Angela Schaffer, Secretary.

Attendees

Lisa Fox	Theresa Seman
Keri Gordon	Tom Seman
Joe Pojman	Duane Johnson
Angela Schaffer	Eric Flynn

April meeting minutes reviewed by present members. Correction made - under Disc Golf, Bill Vaughn's name corrected from "Vauhn" to Vaughn.

Motion made to accept meeting minutes, 1st Tom Seman, 2nd Joe Pojman

Treasurer's Report

- Farmers Savings Bank balance \$8,275.69
- Huntington Bank balance \$4,638.40
- \$1,301 made from Craft Show

Motion made to accept Treasurer's Report, 1st Joe Pojman, 2nd Theresa Seman

OLD BUSINESS:

- | | |
|------------------------|---|
| Facebook | <ul style="list-style-type: none">• Up and running• Lisa not receiving notifications |
| Contracts | <ul style="list-style-type: none">• Keystone Hotstove. Trustee's met with Dan 3 days after contracts were sent• Dan / group maintains field(s)• Dan to put in writing what maintenance items they do and give to trustees• No cash to exchange hands; will accept in-kind work• Need 2 keys for the shed• Will clean up fields with other coaches on cleanup day• Dan has a scheduler to handle field schedule. We should coordinate with him to add other team schedules. Would like copy of the schedule. |
| Food vender(s) at park | <ul style="list-style-type: none">• Shaved ice vender interested this year; suggest allowing at no cost as trial run.• Maybe find hot dog truck as well• Suggestion made to have contract signed but no charge |
| Craft Show | <ul style="list-style-type: none">• Next show need signage:<ul style="list-style-type: none">-who we are, why we are raising money-day of advertising near road |
| Pride Day | <ul style="list-style-type: none">• Mulch put down and flowers planted• Barn Yard Buddies to help• Wheel barrel, gloves and tools will be available |

- Time is 9-12
- Pop, chips, hot dogs provided for workers
- Sign-up sheet for all workers to be on site

- Nopec
- Use the \$250 to purchase disc golf discs
 - Kari to complete paperwork

- Advertising signage
- LMRE; Linden's Propane
 - Need a chairperson to head-up
 - Order form in the works
 - Need production cost to add our cost to the form
 - Pricing will vary - depends on location of sign in park
 - Will discuss more at June meeting
 - Lisa to send order form to everyone for review

NEW BUSINESS:

- Next Craft Show
- Scheduled for July 24th
 - Contracts and checks to go directly to Tom and Theresa

- Park Signage
- Who pays? Is approval needed?
 - Eric suggest to let Trustees approve and purchase
 - provide list of needed signs to Trustees
 - upgrade all signs in park
 - Suggestion made to include the purchase of speed bumps for gravel driveway

- Grants
- Keri volunteered to learn the "in and out"s

- Eagle Scout Projects
- Gaga ball
 - Trail kiosk
 - Storybook trail
 - Wilderness playground

- Goals / Major projects
- Suggestion made to make a list and present to Trustees

Motion made to adjourn, 1st by Joe Pojman, 2nd Theresa Seman. All in favor.
The meeting was adjourned at 8:28 pm.