

PENFIELD TOWNSHIP TRUSTEES

December 15, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:35 PM. All officers were present. Four guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve and pay Voucher #'s 13264-13288, BC #31-2020, Payment Voucher #44-2020 and to approve PO # 66-2020 by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence, which included the NOPEC Community Sponsorship. Denes forwarded this information to the Recreation Board members for review and asked for a response by 3/31/21. Denes reported that the KATS group has cancelled their Community Room rental for their Super Bowl fund raising event due to social distancing concerns because of COVID.

Zoning Inspector Brett Linden reported that the month of December to date has been relatively quiet. He sought to clarify the Township's Resolution on Pond standards as he is working to issue two pond permits. The pond portion of the Resolution needs rewritten.

WFD Chief Wetherbee was in attendance and delivered the Cares Act sub grant documentation. He reported that the department will be receiving the COVID vaccination soon.

PHS Treasurer, Jackie Johnson, reported that the floor joists and gutters were done on the School House. She continues to work with Tom Mangan on cell tower issues.

Trustee Johnson found a LED version of the bulbs used in areas of the facility. Their cost is \$12.29 each versus \$5.80 for the ones in use now. They are brighter, cheaper to operate, and will last longer. Discussion was held and Johnson will place an order with 1000 bulbs. His next review of the new website with iPanda is scheduled for Monday. Discussion was held regarding the construction of a storage closet for housing additional equipment and supplies to sanitize and disinfect the Town Hall due to COVID. It was decided to use up to \$3,000 of the Cares Act money for this project. A motion was made to this effect by Trustee Conrad, seconded by Trustee Johnson.

Trustee Conrad reported that the snow blower, salt spreader, and heat houser was delivered and that he and Bob Storms had delivered the tractor to Polen for installation at a cost of \$740. Conrad reported that James for Computer Systems Unlimited has been exposed to COVID and will be tested. Installation date of the electronic equipment is unknown at this time.

Chairman Flynn reported that the plumber has completed all work satisfactorily. Flynn helped Deputy Lopez of the LC Sheriff's Environmental Crime unit install a surveillance camera in an area with repeated dumping on Peck Wadsworth Road. He reported that the High Water signs are almost finished. Discussion was held on the purchase of UV-C lights and an electrostatic sprayer utilizing Cares Act money. It was decided that this would be a good addition to fight the COVID battle.

Chairman Flynn made a motion to go into Executive session at 8:22 PM to discuss compensation of a public employee.

A roll call vote was taken:

Chairman Flynn:	Yes
Trustee Conrad:	Yes
Trustee Johnson:	Yes

At 8:22 PM Chairman Flynn declared the meeting back in regular session.

Chairman Flynn: Yes

Trustee Conrad: Yes

Trustee Johnson: Yes

A motion was made by Trustee Johnson, seconded by Chairman Flynn to pay all employees \$500 hazard pay from the Cares Act Funding. These employees continued to keep the Township safe and running in spite of the COVID virus.

With no additional business to discuss, the meeting was adjourned at 8:28 PM with a motion made by Trustee Johnson, seconded by Chairman Flynn.