

PENFIELD TOWNSHIP TRUSTEES

January 19, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve PO # 30-2021, and Blanket Certificate #'s 1-22-2021 by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence, which included the results of the LCTA survey, as well as information on the 2021 NOPEC Energized Community Grant. Denes reported that she is obtaining quotes for fire extinguisher inspections, as well as servicing the fire suppression system. Denes questioned 2021 land rent for property behind Rec Park. Chairman Conrad will contact Roger Knapp regarding this matter. Denes questioned Tom and Theresa Seman on the invoice for the second round of Bicentennial t-shirts. She has not received it yet. Brochures on Identifying Illegal Dumping from LCPIPE were distributed. This group aims to identify Stormwater pollution that affects Lake Erie. Denes gave info to Chairman Conrad regarding the Ricoh copier for James, at Computer Systems, to use on Thursday. Denes questioned hall rental info on new website.

Zoning Inspector, Brett Linden, discussed additional pond requests and regulations. Linden received a call from a contractor regarding a new building and fence on Jones Road.

Hall Coordinator, Theresa Seman, questioned the progress of the bathroom petitions in light of the 1/27 Blood Drive and a hall rental on 1/30.

Roadman Albrecht reported that he and Bob Storms had cleaned up trash that was dumped on the roadside at the Ursanic property.

Zoning Secretary, Linda Albrecht, advised of a zoning commission meeting on February 10th at 7 PM.

Trustee Flynn reported that Brown's Overhead Door had delivered the garage door openers and installed a radio device on the older opener that will enable the use of the openers on it as well. Flynn questioned whether the resolution appointing him as Penfield's representative to the WFD board had been forwarded yet. FO Denes will check on this. Flynn reported that the bathroom partition retrofit is progressing slowly. Computer Systems Unlimited is coming out on Thursday to complete the installation of the AV equipment. Flynn fielded a call from a resident regarding a damaged stop sign east of Rt. 301 on Jones Road. Trustee Flynn and Johnson made repairs to same. Flynn reported on the BZA meeting that all three Trustees attended. He felt that a good discussion was held. All Trustees will attempt to attend the 2/10 Zoning Commission meeting to have the same discussion.

Trustee Johnson advised that he will follow-up with John Kiley regarding tree inspection and removal. Johnson placed a marker on the RLCWA tap at the corner of Jones and Rt. 301 to alert snow plow drivers of same. Johnson worked with Bob and Will Gordon to tie in the sump pump, downspouts, etc. on the PHS Schoolhouse.

Chairman Conrad reported on a Trash Consortium meeting held via ZOOM. He also reported on RLCWA Board meetings. The General Manager has received favorable reviews, and the Financial Committee presented a temporary budget. All employees received a merit raise ranging from 1.25 to 3%. Two new members were appointed to

the board. Late fees have been suspended due to ongoing issues with the USPS. A work session for the 5 Year Plan and Policy Manual was set for 2/1 at 2:00 PM at the Town Hall.

With no additional business to discuss, the meeting was adjourned at 8:18 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.