

# March 2021 Monthly Report

- 3-1 Sent record of permits issued to Lorain County Auditor, Department of Commerce, Bureau of Census and Township Fiscal Officer.
- Received a call from Dimitri Szynal of 42544 Jones Road. He would like to replace his driveway culvert and add a lean-to to an existing building. Discussed the permitting process.
- 3-2 Received a call from Heather McCurdy from Clayton Homes. She is the site coordinator. They may build a new house at 22692 SR 301. Called 3.2 Voice mail is full. Called 3.4 Voice mail is full.
- Attended the Trustee Meeting
- 3-3 Received a call from Jim Pace of 20150 Whitehead Road. He would like to expand his garage. Permit is required.
- 3-4 Received a call from John Owen of Foster Road. He needs to have a wheelchair ramp installed. He inquired about a permit.
- David Sheets called from Columbia Gas. They may need a driveway permit on Short Road. Discussed the process and emailed the permits.
- Received a call from Scott Hopkins of 20990 Foster Road. He would like to add an inground pool. Permit process has been started.
- 3-5 Started Monthly Township Inspection
- 3-8 Resent email to David Sheets from Columbia Gas.
- Received a call from Tom Roark. He was completing the porch roof on his property. Permit 19-39
- 3-9 Overstreet would like to have an address issued to a residential parcel (agricultural use) that does not contain a residential structure. Email was sent outlining Ohio Revised Code.
- 3-10 Attended Zoning Meeting
- 3-13 Received a call from Brooke Chatham of 19687 Whitehead. They would like to build a 24x40 garage.
- Received a call from Sean Chatham of 19687 Whitehead Road. They would like to build a 24' x 40' garage.
- 3-15 Received a call from Brooke Chatham of 19687 Whitehead. They would like to build a 24' x 40' garage. Permit process started. Emailed the documents needed. Waiting for plot plan and LCPH application.
- 3-16 Attended Trustee Meeting
- Picked up applications from Brooke and Sean Chatham of 19687 Whitehead. The footprint of the building is 39' x 40' not 24' x 40'. They have an awning on one side of the building.

- 3-21 Received a call from Eric (no last name provided) He wanted to know the process of removing a property from the 100yr flood zone. Returned call, left voice message 11:22am.
- 3-24 Received a text from Brooke Chatham. She wanted to know if there was an update from LCPH. She requested LCPH phone number.  
Attended Zoning Meeting
- 3-25 Received a call from Anne Maczuga from LCPH. She asked if a copy of the Chatham request could be emailed to her. The application was emailed. LCPH verified that they received the email.  
Completed Monthly Township Inspection
- 3-26 Emailed Ida Gage. She is working with George and Dorothy Jackson of 40170 Smith Rd. Spencer 44275. They would like to start a garden-to-table eatery at their 50 acre parcel. They have started the process on requesting a hearing from the Board of Zoning Appeals.
- 3-27 Received an email from Joe Scheiman of 42550 Smith Road. He wants to rebuild his attached deck, making the footprint larger. Permit is required. Permit process has started.
- 3-29 Received a call from Rachael from Home Depot Services 1.860.682.4412. She wanted to confirm that a permit is not needed for direct window replacement. She offered the state license number of the contractors that will be performing the window replacement.
- 3-30 Contacted Scott Hopkins of 20990 Foster Road. He would like to add an inground pool. He submitted the permit paperwork. The pool complies with Penfield Zoning, but extends into the 100yr Flood Plain. He contacted LC Community Development. Penfield permit cannot be issued until approval from LC is provided.
- 3-31 Alerted by a resident that a very old scrap pile located on the river bank off of Foster Road south of 18 is falling into the river during high water times.

Total permits this month = 0