

PENFIELD TOWNSHIP TRUSTEES

September 15, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Two guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve and pay Voucher #'s 13148-13160 & BC # 27-2020 by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence, which included the final, official Audit Report, a propane safety notice from Lindens Propane, Census reporting at 81.6% for the Township, information on the 9/23 Red Cross Blood Drive, and a new 2020 Sunshine Laws manual. Denes advised that it is Penfield's turn to host the LCTA monthly meeting on 10/15. More information will be gathered at the 9/17 LCTA meeting. Denes ascertained that Trustees had received copies of the three signed easement forms for the Curtis Ditch program from Ruth Spencer. Denes presented an estimate for a raised planter bed around the LED sign for \$3,845. Denes will obtain another estimate for this project. The Trustees approved this project with a motion made by Trustee Conrad, seconded by Trustee Conrad. Denes reported that the Eglin girls wished to make a donation to this project in honor of their Mother and Father, Jean and Paul Eglin.

Zoning Inspector Linden discussed a new home permit issued to Theresa Henderson. Linden also fielded a question from Brock Wade, of 38750 Short Road, regarding GPRS logo flags all over his property, which he is trying to sell. Trustee Conrad also fielded a call from Wade and placed a call to his contact at Columbia Gas, but received no response. Both will follow up on same. The closure of Whitehead Road by the LC Engineer's office until 9/18 was discussed and Trustee Johnson posted a notice on the Township Facebook page for residents. Linden will review the Overstreet file. Linden reported on his finding of laws pertaining to brush and debris piles. Linden reported that the BZA hearing on the Wolf tower project has been scheduled for 10/21 at 7 PM. FO Denes will forward all relevant correspondence on this matter to Linden.

BZA Chair, Jackie Johnson, reported that she has reserved the large hall for the BZA hearing. As PHS treasurer, she reported on the progress of the schoolhouse, their garage sale, and their upcoming meeting where the fate of their Tea will be decided.

Trustee Johnson discussed Penfield's attendance at the LCTA monthly meeting on 9/17 at New Russia Township where the COVID Cares Act will be discussed. Johnson questioned use of the Township's extension ladder for work on the Schoolhouse. That use is acceptable. The Bicentennial Celebration was discussed, along with usage of the Townships tables and pop-up tent. He questioned name tags for the Township employees for the event. Trustee Johnson and Chairman Flynn will work on the Recreation Park flagpole on Wednesday and the decision was made to locate it in the raised bed on the southeast corner of the pavilion. Johnson reported that the Recreation Board has started painting the cars, train, and tractor play equipment at the park. Johnson reported that Bill Vaughn helped the Recreation Board with the placement and installation of the new disc golf baskets for the new course.

Trustee Conrad reported that he met with Tom Seman at the Recreation Park to discuss the water leak and a solution was discussed. The leak stemmed from an external line to the ball fields installed by the Recreation Board to water new sod and grass when the dugout project was underway. Conrad presented cash donations from Scott and Libby Sudnick and Dennis and Jean Sudnick to be used for the Bicentennial Celebration on 9/27. Conrad contacted Steve Adams regarding the brush at the corner

of Foster and Jones Road. Conrad reported on his and Chairman Flynn's meeting with Peter Zwick and Steve Adams to discuss the Jones Road culvert project. The Trustees will draw up specifications for this project to present to potential bidders. Conrad discussed a call from resident Jennifer Butcher regarding the high water resulting from the Labor Day monsoon. Conrad flipped up the two high water signs on Foster Road to warn residents, but questioned the necessity of another sign in between those two. Trustees will look for another sign in the garage. Conrad discussed a new leak protection plan which will be adopted by RLCWA, as well as a new water tap financing program. Conrad spoke with Jerry Innes of the LC Prosecutor's office regarding Ruth Spencer's issues with Big Tree on the Curtis Ditch project. Innes advised that this was a grant program paid for with public funds thru SWAC and Spencer's issues should be handled by Don Romancek and the SWAC board.

Chairman Flynn reported that he spoke with LC Sheriff's Department regarding recent painting on Township Roads. They advised that this is a felony charge and subject to reimbursement costs to the Township for abating the damage. Notice has been placed on the Township Facebook page. Flynn gave information from Chief Weatherbee regarding brush piles to Zoning Inspector Linden. He reported that the WFD addition project is on schedule and all material has been delivered. Flynn further discussed his and Conrad's meeting with Peter Zwick and Steve Adams on the Jones Road project. As this project falls under the \$50,000 limit it is not regulated by the 10% overage clause.

With no additional business to discuss, the meeting was adjourned at 8:53 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.