

PENFIELD TOWNSHIP TRUSTEES

March 16, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve Voucher #'s 13384 thru 13392, and PO #31-2021 by Trustee Johnson, seconded by Trustee Flynn. Resolution #21-003 to join the ODOT Winter Salt Contract 018-22 was read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. Resolution #21-004 to join the LC Engineer's Chip and Seal program was read and approved with a motion made by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence, which included a letter from the LC Engineer's office regarding pavement specs. Any discussion on this matter was tabled until after the 3/18 LCTA where this issue is to be discussed. Denes reported that Casey Spatafore, of GS Troop # 50326, is interested in redoing Baseball Field #4 for her Girl Scout Gold Award. She will present her proposal to the Trustees.

Zoning Inspector, Brett Linden, discussed the Country Lawn Care quote and advised that pricing was in line and with our established relationship, he recommended hiring them for 2021. Linden reported on permits in progress as well as nuisance property follow up.

Zoning Secretary Albrecht reported that there is a Zoning Commission meeting on 3/24 at 7:00 PM.

Resident Reed questioned the zoning board meetings inclusion on the township website.

Recreation Board Treasurer, Keri Gordon, requested the use of the Community Room and the Town Hall for their 5/1 Craft show from 10-3.

Hall Coordinator, Theresa Seman, reported that the Horency wedding party donated a lit, decorated wedding arch to the Township if desired. The Trustees accepted the donation.

Trustee Flynn reported on the Recreation Board meeting. He advised that ODOT salt contract 018-21 has been finalized and all salt delivered. Flynn made plans for him and Trustee Johnson to replace the stop ahead sign on Jones Road on Thursday. He advised that WFD Fiscal Officer Sarah Poling, in her capacity as LCOOA southern satellite office coordinator, is looking for a list of possible contractors to plow driveways for their clients. Trustees will work to provide same. Memorial Day plans were discussed and Trustee Flynn will confirm Nathan Littleton as speaker. FO Denes will contact Keystone Band Director Brett Benzin and will also pursue grant from the LC Commissioners.

Trustee Johnson fielded a call regarding COVID vaccinations for shut-ins and asked if anyone had received any info on same. Johnson continues to work on the camera outlets and caulked the bathroom countertops.

Chairman Conrad contacted a solar company, Foundation Solar Partner, regarding utilizing Township property for a solar field. He was told that this was not financially feasible due to the cost of transmitting power to the grid. Trustee Flynn stated that Jaren Thompson, zoning commission member, would like to see that board address

solar field zoning. Conrad followed up with Elyria Fence and was advised that field has been marked by OUPS and work on the backstop repair should commence within 2 weeks. Conrad submitted a repair estimate from Crossroads for the Town Hall parking lot to FO Denes who will hold awaiting a second estimate. Conrad reported that the three trustees along with Shaun Duffala and Steve Adams, of the LC Engineer's office drove the township roads. Short Road, from Foster Road east to the County Line, is in need of chip and sealing and will be added to the county's C and S program for 2021. No pre-repair work is needed. Conrad reported on discussion of future OPWC Issue 2 joint project with Lagrange. The Engineers advised splitting the project. Conrad advised that Penfield would handle the grant application. Conrad questioned Johnson and Flynn about their availability for a final walk thru with James Myers, of Computer Systems Unlimited, on Friday at 1:30 PM. A hearing date of April 6th was set for the proposed changes to the Zoning Resolution. Attendance at the LCPH district's annual meeting on 3/31 at LCCC was discussed.

With no additional business to discuss, the meeting was adjourned at 8:29 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.