

PENFIELD TOWNSHIP TRUSTEES

September 1, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to pay Voucher #'s 13113-13147, Withholding Voucher #'s 29-30-2020, and approve the August Bank Reconciliation and Monthly Reports, BC # 26-2020, as well as PO #'s 46-48-2020 by Trustee Johnson, seconded by Trustee Conrad. Cemetery deed #170 was presented for signature.

Fiscal Officer Denes read the correspondence, which included a reply from Michael Bricker, of Armstrong, regarding providing service to all township residents. They are unable to do so at this time due to cost, but will continue to review. Denes reported that a check from GovDeals for the sale of the recycling truck has been received. The Township's Census reporting is at 81.6%. A draft of the 2018-2019 audit has been received and forwarded to the Trustees for review. Checks in the amount of \$9,016.91 have been received from PERSO for the July 8th wind damage claim. Denes reminded all of the September 23rd Red Cross Blood Drive and the Recreation Board meeting. The water leak at the Recreation Park and the resulting \$145.75 water bill was discussed. Trustee Conrad will follow up with the Semans. Denes reported that the exterminator has sprayed the Town Hall. Denes will follow up with Meyers Design regarding the new playground installation.

Zoning Inspector Linden discussed zoning for August. Four permits were issued. He reported that the property at the corner of West Road and St. Rt. 18 has been mowed. The brush pile on the Thayer/Grissinger property line was discussed. Chairman Flynn will follow up on this matter with WFD Chief Weatherbee and the LC Prosecutor's office.

Resident Ruth Spencer's son, Dave was in attendance to discuss a disagreement with Big Trees, who cleaned the Curtis Ditch behind her property at 43398 Webster Road. They negotiated compensation for ruts and unauthorized scrap removal of \$600, which was negotiated down to \$450. To date they have not received compensation. He questioned the easement form which the Township requested his Mother's signature on. FO Denes will provide a copy of this form, but believes it only addressed access to the property for cleaning and future maintenance. Dave advised that his Mother spoke to Trustee Conrad about this problem in the past. The Trustees will follow up on this problem.

Jackie Johnson reported on the progress of the PHS Schoolhouse and reminded all of their garage sale on 9/17 thru 9/18. A tentative date for pickup of their "Stuff the Truck" event is scheduled for 9/24. At this time they are uncertain about the feasibility of holding their 11/1 Tea. This will be decided later in the month. PHS will provide lunch on the 10/17 Dumpster Day. As BZA chair, she reported on the BZA meeting where they elected officers and worked on the by-laws.

Trustee Johnson reported on his attendance at the KEY Collaborative meeting. The Keystone Superintendent reported at this meeting that the poll they conducting regarding school attendance showed 73% of parents in favor of in person schooling versus 27% wanting online. Johnson advised that the wiring on the new LED sign still needs a little tweaking. Johnson reported that three burials had been conducted since the 8/4 meeting. Johnson will contact John Kiley regarding a quote for tree maintenance at the Roadside Park, as well as removal of the tree by the Melnyk residence. Johnson met with Chic Brown, who repaired the overhead garage door in the

former Recycling building. Johnson painted one of the basketball backboards at the Recreation Park in preparation for the Bicentennial Celebration. The Bicentennial Celebration was discussed further and it was decided that the Trustees will provide hot dogs, buns, condiments, bags of chips, and water for the event. The NOPEC Community sponsorship of \$250 will go towards the food and the purchase of wooden nickels to commemorate the event.

Trustee Conrad reported that he procured an estimate from Elyria Fence for the backstop repair or replacement. The cost of a new backstop was \$7,034, repair would cost \$3,535. A motion was made by Chairman Flynn, seconded by Trustee Johnson to repair the backstop as it is used rarely, and by younger children. Conrad will contact Elyria Fence for repair. Conrad spoke with Steve Adams regarding the LC Engineer's request to put the Jones Road culvert project out for re-bid. FO Denes had requested that they make this request in writing at the 7/21 meeting. Conrad advised that Peter Zwick was supposed to handle this matter. Chairman Flynn and Trustee Johnson asked Trustee Conrad to set up a meeting with the LC Engineers to discuss this project and determine a way to move forward with it. Discussion was held regarding brush obscuring the view at the corner of Jones and Foster Roads. Conrad will call the County about this matter.

Chairman Flynn reported that Gordon Farms will handle the tear out of the old playground equipment and asked FO Denes to advise date of new equipment installation. Flynn reported that the WFD addition project is proceeding nicely. Flynn will call Tony Polen regarding the delivery date of the new tractor and will let Bill Albrecht and Bob Storms when this will take place.

With no additional business to discuss, the meeting was adjourned at 8:58 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.