

# PENFIELD TOWNSHIP TRUSTEES

April 7, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. One guests attended the meeting.

The minutes of the previous meeting, as emailed, were approved. A motion was made to pay Voucher #'s 12974-12999, Withholding Vouchers 8-10-2020, the March Bank Reconciliation and the Monthly Reports by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence.

Zoning Inspector Linden gave a zoning update.

Trustee Johnson reported that the recycling can crusher sold for \$3,511. He advised that magnetic signs for the dump truck could be purchased for \$66. A motion was made by Trustee Conrad, seconded by Chairman Flynn to purchase same. Trustee Johnson will forward the final draft of the spring newsletter to Fiscal Officer Denes to print. FO Denes has ordered mailing labels from LMRE.

Trustee Conrad discussed the Webster Road MOU, signed by Lagrange Township and Penfield Township Trustees on 4/30/2018, which details the maintenance division of said road. Conrad reported that the budget was approved at the RLCWA Finance Committee meeting. The dead trees at the Recreation Park were discussed and estimates will be obtained from Kiley's Tree Service as well as Lent's Tree Service. The job will be awarded to the best price with trees being removed ASAP due to their dangerous nature.

Chairman Flynn reported that the Fire District is proceeding with permits, soil samples, and blueprints for the addition up to a cost of \$64,000 which will be deducted from the total building cost. This process should take 2-3 months. Construction will not begin unless the replacement levy is passed. The Jones Road culvert project was discussed and the process to obtain bids will begin. Pride Day was discussed and final decision will be made at the May 5<sup>th</sup> meeting.

Fiscal Officer Denes asked Trustee Conrad to forward the land lease form for completion. Denes will forward completed lease form to Trustee Conrad for Roger Knapp's signature.

With no additional business to discuss, the meeting was adjourned at 8:15 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.