

February 2020 Monthly Report

- 2-1 Sent record of permits issued to Lorain County Auditor, Department of Commerce, Bureau of Census and Township Fiscal Officer.
- 2-2 Received a call from Mark Belter . He is interested in purchasing 20080 Indian Hollow Road. He wanted to know if there are any zoning issues with the property. 19 05 005 000 014. It has 244.90 feet of frontage. Lot split in 1996. Due to the shape of the lot, it may have 250 at the road right-of-way (7.4-A).
- 2-3 Received a call from Bill McKissock ,from SBA Communications. He requested information concerning the proposed tower. He also would like to be notified when the Variance / conditional use hearing is scheduled so his company can attend.
- Received a call from Jackie Johnson to discuss the Variance / conditional use hearing on the Jones Road proposed tower.
- Kevin Zacharyasz called. He would like to install a driveway on his property on Vermont St. PP# 19 05 047 000 012. North Neighbor 20735, South Neighbor 20930.
- Stopped at 40383 Jones Road, owned by Peter Walko PP 19 02 029 000 021. Asked to have the snow plow markers removed from the road right-of-way.
- 2-4 Received a call from Bill McKissock, from SBA Communications. He requested information concerning the proposed tower. He sent an email for an official request to be notified of the public meeting. Email is attached to the BZA application.
- Trustee Flynn sent an email from Mark Belter. Mr. Belter is interested in purchasing 20080 Indian Hollow Road. He wanted to know if there are any zoning issues with the property. 19 05 005 000 014. It has 244.90 feet of frontage. Lot split in 1996. Due to the shape of the lot, it may have 250 at the road right-of-way (7.4-A). Mr Belter asked if the Township has a survey on file of the property.
- Attended Trustee Meeting
- 2-5 Contacted Joseph Scheiman concerning his application for a fence permit. All information has been provided.
- 2-6 Debbie D Gaynor called. She wanted to know if Penfield has any animal restrictions. The property she wants to purchase is located in Penfield Township, Michigan.
- 2-7 Contacted Kevin Zacharyasz to discuss the driveway permit and process.
- Ken Stiner is building a house for Steve Kato on the corner of Vermont and Short. Location of the house and drive has changed to comply with the zoning requirements. Set appointment to complete the permits. Appointment set for 8:30 am 2-10.
- Updated the Penfield Township Driveway Application. Electronic version is now available.

- 2-8 Emailed Kevin Zacharyasz about a driveway permit application, Article 4.9 and a 2020 fee schedule. His property does have some 100 yr flood plain. Notified him that he will need additional approval from the County if he decides to build in that area.
- Issued permit 20-03 to Joseph Scheiman for a fence.
- Lorain County Community Development Department requested information on new housing units built in Penfield Township in 2019. Mailed the information requested.
- Prepared new house permit and driveway permit for Kato (Ken Stiner).
- Prepared GPD Tower application for the BZA. Both the Variance and Conditional Use Applications are ready for submission.
- 2-10 Met with Ken Stiner to discuss the permits necessary for the new house for Kato.
- Stopped at Arnoldo Moya's property on St Rt 18 15:08. The construction activity and fence on the property on ST RT 18 (19 03 055 000 034, 19 03 054 000 014) in Penfield Township requires a zoning permit. Mr. Moya was not there. Left contact information with the contractors for Mr. Moya.
- Received a call from Bill McKissock from SBA Communications. He requested information concerning the proposed tower.
- 2-12 Attended meeting about the proposed tower on Jones. Prepared 4 permits for the Kato build on Vermont and Short.
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- 2-14 Sent a letter to Arnoldo Moya, property on St Rt 18.
- Issued Permit 20-04 House for Kato
- Issued Permit 20-05 Garage for Kato
- Issued Permit 20-06 Geo Thermal Loop for Kato
- Issued Permit 20-07 Driveway for Kato
- 2-17 Received a call from Bill McKissock from SBA Communications. He requested information concerning the proposed tower.
- 2-18 Received a call from Bill McKissock from SBA Communications. Informed him that a public hearing is not necessary at this point for the tower approval as outlined in ORC 519.211
- Received a call from Olivia, from NRC Fence and Deck 440.327.6889 nrcfenceanddecks@gmail.com. They are building a deck at 20567 Indian Hollow Road. Emailed the 2020 Fee Schedule, Permit, and LCPH Application.

Received a text from Ken Stiner. He would like the address for the new house build on Short and Vermont.

- 2-19 Received a call from Ken Stiner. Issued the address for the new house build on Short and Vermont. Sent new address to the County to add to the emergency services data base.

Received a call from Arnolito Moya. Set appointment for Friday at 8:30 to complete the accessory building and fence permit.

Received a call from Bill McKissock from SBA Communications. He requested information concerning the proposed tower.

- 2-20 Met with Arnolito Moya.

Issued permit 20-08 for a Fence.

Issued Permit 20-09 for a 20'x68' accessory building addition.

- 2-22 Received a call from Rick Krystowski from King Reality. He will be selling Henshaw's property #19 03 051 000 010 12 acres, 125 ft frontage. He was wondering if it was buildable. The lot was created in 1985. It is buildable since it was created before 9-26-90. It does contain some 100 yr flood plain.

- 2-23 Completed Township Inspection

- 2-24 Received a call from Robin Marks of 21225 West Road. She did not receive her copy of Permit 20-02. A copy has been sent via mail.

Received a call from Rick Krystowski from King Reality. He will be selling Henshaw's property #19 03 051 000 010 12 acres, 125 ft frontage. He was wondering if it was buildable. The lot was created in 1985. It is buildable since it was created before 9-26-90. It does contain some 100 yr flood plain. Clarified the information from 2-22.

- 2-26 Attended the Zoning Meeting.

- 2-27 Issued Permit 20-10 Driveway for Zacharyasz.

- 2-28 Requested information from LCPH concerning the septic system located at 20080 Indian Hollow. The original permit is on file 11-30-00. Below is the information concerning the system located on the property:

"The drawing does not explicitly show the pole barn / outbuilding connected to the sewage treatment system, but I'm assuming it is. The system was sized for a 3-4 bedroom dwelling. If the purchaser is looking to build an actual home on the property, it could be connected to this system but if there is an actual dwelling in the outbuilding the system would need to be licensed as a small flows (more than one structure on the property containing living quarters). An alteration permit to connect the house and re-label it as a small flows would be required (\$115.00). If the outbuilding's "living quarter" is a loft room without a closet, etc. and can be converted into just common space or storage, we could classify the outbuilding as a convenience bathroom which is permissible by code. If that turns out to be the case, the house could be a four bedroom (max). If the living quarters in the outbuilding cannot be (or won't be) converted from being a bedroom, the maximum home size would be three bedroom."

NRC Fence and Deck is building a deck at 20567 Indian Hollow Road. Received the application and the approval from LCPH. Requested the \$80.00 permit fee. Once fee is received, permit is ready to be issued.

Received a call from Carrie Hensil from Coldwell Banker. She has questions about 14446 St Rt 301. This property is located in Carlisle Township.

Received an email from Paul Johnson from GDP Group with a list of the residents that have been notified of their intent to construct a tower on Jones Rd.

Total permits this month =8