

PENFIELD TOWNSHIP TRUSTEES

May 18, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Two guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. Two corrections to the April 20th minutes were made: Lauren Ksiazek stated, and Dan Gurich, Hot Stove President. A motion was made to approve Voucher #'s 13460 thru 13467 by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included annual LCTA/OTA dues renewal information, back flow prevention testing notice from RLCWA, a \$100 donation from Izaak Walton League to support Pride Day, a thank you note from Tamara Melnyk for the joint tree removal project, and website data from Ilona Seman. Denes discussed fees from the Recorder's office for filing the Zoning Resolution. She will file same with the Recorder. The NOPEC energized community grant was discussed and approximately another \$150 needs to be spent. Denes reported that a CD matures on 11/12/21 and discussed rates. She will shop for a more competitive rate. Denes reminded all of the 5/26 Blood Drive. Denes reported that the Township had 110 volunteers for Pride Day. Twelve flats of flowers were planted, twelve yards of mulch were spread, nine dumpsters were filled, and 16,340# of steel were recycled! Denes received a phone call from a resident that is being harassed by a neighbor repeatedly. Denes advised resident to contact the LC Sheriff's department, as well as their Environmental Crimes Unit, and to document every encounter. The back-flow prevention testing is due in June. Denes gave copies to Tom and Theresa Seman to schedule same.

Zoning Inspector Brett Linden reported that he is working on five or six new permits. He received notice that Paul Johnston, of GDP Groups, is switching jobs and will have a replacement. He facilitated the ATT attorney's communication directly with Tom Mangan of the LC Prosecutor's office. Linden reported that Ida Gage, who is working with the Jackson's on the farm to table project, reported that the LCPH department had declined to issue a health permit for their project and they will no longer need to file for a BZA appeal. Linden is holding their money order and will return same. Linden received an email from a resident on St. Rt. 301 that is looking to operate a tire business. Linden forwarded information to same.

BZA Chair Jackie Johnson advised that Schrader's are continuing their appeal of the cell tower with the 9th District Court. Tom Mangan will continue to try to get Linden removed from the lawsuit.

Trustee Flynn thanked all the Pride Day volunteers for the wonderful job they did beautifying the Township. Flynn reported that Dan Bode contacted PUCO per FO Denes' recommendation and successfully got the damaged pole on his property replaced. Bode was grateful for the help from Flynn and Denes. Flynn has assigned watering duty of all flowers to Bob Storms. Flynn has his first subdivision review sub-committee meeting on 5/25. Flynn met with Sarah Poling, of the Southern satellite Office on Aging, to place a resident's mailbox in a safer location. Flynn reported that he and Trustee Johnson attended the Recreation Board's meeting on May 13th. Park signage was discussed and it was agreed that this is the Township's responsibility to purchase. Recreation Board member Tom Seman is to provide a list of signs required. A dog waste station was discussed and questioned whether it might qualify for the SW Community Grant. It will with the proper post-consumer waste content of 20%. Jeff Worcester dropped off sketch for the Community Room projector cabinet. The cost

should be between \$3,000 and \$3,500. A motion was made to proceed with this project by Chairman Conrad, seconded by Trustee Johnson. Flynn will schedule a meeting with Worcester in June.

Trustee Johnson reported that he had delivered two more address signs for residents. He ordered additional camera installation supplies and continues to work at getting everything up and running. Johnson contacted LC Sheriff's Environmental Crimes Deputy Lopez regarding illegal, unauthorized use of the dumpster and disposal of unacceptable materials. Lopez will follow up on the issue. Johnson will order high bay LED lights for the workshop to be used for the balance of the NOPEC Energized Community Grant. Trustee Johnson received the Recreation Board keys from Terry Bacsí and gave Recreation Board Treasurer Keri Gordon an exterior and an interior key. Johnson is working with Ken Koubeck to tweak the cameras and routers and change passwords to keep the new system safe.

Chairman Conrad reported that a culvert washout on Indian Hollow and one on Webster Road were repaired by the County. Shaun Duffala reported that there will be an OPWC webinar in June which should clarify the online application process. Conrad reported that he had flipped up the high-water sign at 5 AM on his side of the river and drove around to put up the barricades. He received a call from a State Trooper regarding a woman that drove around three signs and a barricade at 5:45 AM and became stranded when the water swept her off Short Road. This matter remains under review due to ORC Section 4511.714 which makes driving on water covered roadways a minor misdemeanor punishable by fines and recovery of associated costs. Conrad confirmed Father Ed for Memorial Day. He reported that he checked out the Duling water issue on Peck Wadsworth road.

With no additional business to discuss, the meeting was adjourned at 8:19 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.