

Meeting Minutes from April 8, 2021  
Penfield Parks and Recreation Board

Organizational meeting of the Penfield Parks and Recreation Board was held at the Penfield Township Hall. The meeting convened approximately 7:15 pm, Lisa Fox presiding and Angela Schaffer, Secretary.

Attendees

Lisa Fox	Angela Schaffer
Keri Gordon	Theresa Seman
Joe Pojman	Tom Seman

March meeting minutes reviewed by present members. Minutes approved, 1<sup>st</sup> Tom Seman, 2<sup>nd</sup> Joe Pojman

Informed that member Dave French resigned from the board due to health and family matters.

**Treasurer's Report**

- Farmers Savings Bank balance \$8,275.69
- Huntington Bank balance \$3,062.30
- Monthly fee no longer charged by Huntington since elected on-line statements.
- motion made to accept Treasurer's Report. First by Joe Pojman, second by Theresa Seman

**OLD BUSINESS:**

Bi-laws                      • Motion made to accept Bi-laws as written. First by Theresa Seman, second by Tom Seman.

Keys                         • Joe Pojman has running list of those with keys.  
• Joe will supply a copy of the list to the Penfield Twp Fiscal Officer.

Facebook                 • updated  
• May 15<sup>th</sup> Pride Day > Vicki Denes to post event  
• Keri, Theresa and Lisa are administrators  
• others can post with no approvals

Contracts                 • Theresa sending for craft show food vendors  
• 2 part contracts > rental application / agreement, and park usage.  
• Hot Stove = \$375 (? timeframe?)  
• Keystone Athletics = \$2,500 per year; free this year  
• Keystone Diamond Chicks 10U, field 1; 2-3 days wk 2-3 hrs per day = \$250

Field Schedule           • need to create calendar with team(s) schedule

Disc Golf                 • Bill Vauhn to email Keri after he walks through park area available and has a good plan on paper.

Craft Show               • May 1<sup>st</sup>  
• Theresa handling food vendor contracts  
• Suggest curb signs for day of show  
• Vendors to be set up in front of recycling building  
• Set up hall the night before  
• Need cash box and signs for ticket sales > 50/50 and raffle items

## NEW BUSINESS:

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| Pride Day | <ul style="list-style-type: none"><li>• Park board in charge of food</li><li>• Keri to check with Vicki on cost of food</li></ul> |
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| Park walk-through | <ul style="list-style-type: none"><li>• Security Cameras<ul style="list-style-type: none"><li>- would like more installed</li><li>- do we have access?</li><li>- directed to attend Trustee meeting</li></ul></li><li>• Field 1<ul style="list-style-type: none"><li>- in bad shape</li><li>- dugout ceiling needs repaired</li><li>- need new bases</li><li>- scorer's table needs painting</li></ul></li><li>• Field 2<ul style="list-style-type: none"><li>- 1<sup>st</sup> base fence bad / caved in</li><li>- fencing covering electrical supply needs to be secured</li><li>- 3<sup>rd</sup> base dugout needs repaired</li></ul></li><li>• Shed<ul style="list-style-type: none"><li>- Need new man door, 42" door</li><li>- Trim needs to be repaired</li><li>- contents need to be organize and/or thrown out</li></ul></li></ul> |
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| <ul style="list-style-type: none"><li>• Horse shoe pits need repaired<ul style="list-style-type: none"><li>- OR suggestion made to add permanent corn hole boards in place of</li></ul></li><li>• Gravel needed around water fountain</li><li>• Foul poles need painting</li><li>• Parking lot need repaired</li><li>• Latch for sidewalk gate (near fields) needed</li><li>• Need signage and speed bumps</li><li>• Paint basketball court</li><li>• Gate at concession stand can be disposed of</li><li>• Walking trail- huge crack in walk way.</li><li>• Fencing by Volley Ball court</li></ul> | <ul style="list-style-type: none"><li>- move fencing east to add space for parking</li><li>- materials in shed</li><li>• Area around shed needs cleaned up</li><li>• Shed gutters do not go into ground</li><li>• Back walking trail needs cleaned up</li><li>• Move gravel pile in back parking area to the back walking trail</li><li>• Set up volley ball nets; use "RoundUp" to mark out area of court.</li><li>• Need a Kiosk or signage &gt; possible Eagle Scout project</li><li>• Need dog poo bag post</li></ul> |
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| Nopec             | <ul style="list-style-type: none"><li>• Tabled until May meeting</li></ul>  |
| Ideas for Park    | <ul style="list-style-type: none"><li>• Splash pad</li><li>• Gaga ball pit</li><li>• Kids playground/obstacle course</li></ul>                                  |
| Fence Advertising | <ul style="list-style-type: none"><li>• Contract being drafted to ballpark fence advertising</li><li>• 28 x 48, appx \$250 average price, single side</li></ul> |
| Concession stand  | <ul style="list-style-type: none"><li>• will talk more next meeting</li></ul>   |

Motion made to adjourn, 1<sup>st</sup> by Keri Gordon, 2<sup>nd</sup> Joe Pojman. All in favor.  
The meeting was adjourned at 8:51 pm.