

PENFIELD TOWNSHIP TRUSTEES

March 3, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Sixteen guests attended the meeting.

Mindy Nielson of Ryan St. Marie Insurance was in attendance and discussion was held regarding insuring the PHS Schoolhouse. She estimated the cost to be \$500-\$600 annually for liability and property damage. She will get an official quote and forward. A gift of deed was discussed and Fiscal Officer will send same to Mindy.

The minutes of the previous meeting were read and approved. A motion was made to pay Voucher #'s 12945-12962, and to approve the February Bank Reconciliation and monthly reports, and WH Vouchers 5-6-2020 with a motion made by Chairman Flynn, seconded by Trustee Conrad. Blaise Sherlock's Eagle Scout commendation letter was also presented for signature, as well as a Cemetery Deed.

Fiscal Officer Denes read the correspondence which included notice of Oberlin Muni Court's annual report, information on the Pride Day meeting, the Red Cross Blood Drive on March 25th, and a request from Keystone Elementary School to use the Park Pavilion and restrooms on 5/21 which is the last day of school. Denes presented a letter from the County Prosecutor's office regarding the Jackson Cemetery. Denes reported a conversation with Mike Spatafore who is very happy with the results of the ditch project at his residence.

Zoning Inspector Brett Linden reported on the proposed GPD telecommunications tower construction. Many residents with property adjoining the proposed site were in attendance to discuss their concerns. They were instructed to write a letter of opposition to the Trustees expressing their concerns. A BZA hearing was discussed. Linden reported that Brandon Overstreet wishes to have an address assigned to his property which currently only has a barn on it. Linden questioned whether the resident should request a variance. Linden met with resident Moya and all permits for fencing and barn addition are in order. He reported that 8 permits were issued in February. Linden continues to research the property at 20080 Indian Hollow Rd.

Zoning Secretary Linda Albrecht reported that the Zoning Commission meeting was very productive. There will be another Zoning Commission meeting on April 29th at 7 PM.

PHS Secretary Jackie Johnson reminded all of their clothing drive held in conjunction with Pride Day on May 16th. She reported that work will continue on the Schoolhouse roof in the very near future.

Renee & Zach Pojman were in attendance to request the use of the Community Room for his Eagle Scout Court of Honor on 4/19 at 1:00 PM. The Trustees granted this usage.

Ilona Seman of Ipanda Designs was in attendance to discuss her web design service. She will attend a future meeting to present a proposal.

Road man Albrecht reported that he repaired a mailbox.

Trustee Johnson reported that the recycling equipment auction on Gov.Deals is at \$2,800 and closes on Thursday. Johnson presented a "Deed of Gift" letter from the Penfield Historical Society for the schoolhouse. An annual lease of the schoolhouse to the PHS for \$1.00 was discussed. This matter was tabled until receipt of insurance

quote. Johnson will obtain more quotes for the LED light so that it can be ordered. Trustee Johnson reported that the Corona virus was discussed at the KEY meeting. Johnson questioned the need for summer help to weed eat, etc. Resident Jim Reed, as well as JVS students were discussed as possibilities.

Trustee Conrad advised that the road inspection date was set, but was rescheduled due to the snow. He reported that Father Ed Suszynski of Litchfield will do the invocation and benediction on Memorial Day.

Chairman Flynn reported that he had completed the online business incubator survey and submitted it. Discussion was held regarding the damaged chair and the decision was made not to pursue reimbursement for it. Flynn asked FO Denes to compare Sourcewell and the TIPS purchasing cooperatives with DAS. Both have no annual membership fee while DAS charges \$100. Flynn questioned the feasibility of the Trustees receiving the minutes for review prior to the meeting which would allow the Trustees to approve without FO Denes reading same at the meetings. Discussion was held and it was decided to continue reading the minutes at each meeting.

With no additional business to discuss, the meeting was adjourned at 9:12 PM with a motion made by Trustee Johnson, seconded by Trustee Conrad.