

# PENFIELD TOWNSHIP TRUSTEES

January 7, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Eight guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Lauren Ksiazek, Executive Director of Lorain County on Aging, was in attendance and presented the annual report for Penfield Township. 3 residents received 322 Meals on Wheels thru 11/30/2019. The trustees agreed to fund this program again in 2020.

Zoning Inspector, Brett Linden, reported that Lorain County Public Health and the LC Sheriff's department are now involved in helping to resolve the Gresho property issues. He reported that he spoke with the LC Prosecutor's office regarding the Township Resolution 3-03-09 pertaining to dog nuisance. It is a valid resolution backed by the ORC, but is not a zoning matter. Property on Diagonal Road, with 125' of frontage that was divided in 1971, and as such, is grandfathered as a buildable lot. The trustees advised that the new zoning fee schedule was effective 1/1/2020. Brett requested that decks and additions be separated in 2021 with a fee based on square footage. Christine Coleman has the Vermont Street sign down in her front yard on Rt. 18. Trustee Conrad made calls to remedy this.

Deputy Wohlever, of the LC Sheriff's office, reported that the Environmental Crimes Unit may be able to assist with the Gresho property also. FO Denes advised that Deputy Dan Strohsack, who is one of the environmental crimes deputies, will be presenting at the LCSW meeting on January 14<sup>th</sup>. Wohlever reported that catalytic convertors are a new target for theft with foreign car convertors being the most valuable.

PHS Treasurer Jackie Johnson reported that Klier is having trouble obtaining final permits to move the schoolhouse.

Stef and Ken Carroll, new residents to the township, were in attendance to introduce themselves and offer to help in the Township.

Trustee Johnson reported that he had purchased additional lights for the large Christmas tree on clearance. He advised that he had spent three hours on housekeeping on the Township website and had also worked with BZA chair Jackie Johnson and Zoning Secretary Albrecht on updating the Zoning Books.

Trustee Conrad thanked Trustee Johnson for his efforts on the Township website, etc. He advised that he would be working on finding a market for the bales of recycled plastic. Conrad is working with the LC Engineer's office on the Jones Road culvert estimate which is needed for the SWAC grant he is applying for. He spoke with Steve Adams regarding the Spatafore property and was told they are still working on legal matters. Conrad will set up an informational meeting for the township residents pertaining to new permit requirements for household waste treatment systems with the LCPH department. Discussion was held on maintenance on the culvert by the Bode residence. Conrad will follow up with ODOT on this matter.

Additional changes to the Policy manual were discussed. We still need a job description for Theresa Seman, as well as the Restroom request form needs to be added. Discussion was held regarding paying the LCTA dues for the Zoning Secretary and it was decided that the township would pay same.

Chairman Flynn reported that the plastic had been moved in the recycling building. Liquidation of the recycling equipment was discussed and we will probably use GovDeals. Flynn reported that he has a speaker lined up for Memorial Day. His name is Nathan Littleton and Flynn will get a bio on him. Chairman Flynn questioned where the manual is for the old tractor to be traded in as Tony Polen will need it. Bill Albrecht and Bob Storms advised that it was usually behind the seat in the tractor.

With no additional business to discuss, the meeting was adjourned at 8:45 PM with a motion made by Richard Conrad, seconded by Duane Johnson.