

January 2020 Monthly Report

- 1-1 Sent record of permits issued to Lorain County Auditor, Department of Commerce, Bureau of Census and Township Fiscal Officer.
- 1-2 Received an email from the Lorain County Sherriff's Office concerning the condition of the Gresho property located at 40134 St Rt 18. Will meet the Lorain County Health Department later this month.
- 1-3 Received an email for an address assignment for vacant land purchased on Short Road by Rhonda Corn. Addresses are not assigned to vacant land.
- 1-4 Received a call from Austin Albrect concerning the zoning of a property on Diagonal Road.
- 1-5 Received a call from Dawn Reid of 43245 Webster Road. She wanted to know if she needed a permit for bathroom improvements in her house.
- Received a call from the LCPH. Meeting at the Gresho property is set for 10 am 1-7.
- Robin Marks called with some questions about a fence permit. The 2020 permit price was communicated.
- Received a call from Kim Cooper. She owns vacant land #19 06 117 000 023 on Diagonal Road. It has 200 ft of frontage. The lot was created in April 1971. She was wondering if it is buildable.
- Received a call from Deb and Austin Albrect. They want to purchase the property on Diagonal Road. Austin Albrect sent me the style of house they would like to build.
- Sent Resolution 3-03-09 to the Lorain County Prosecutor for review.
- 1-7 Attended a meeting at the Gresho Property with the Health Department
- Attended Trustee Meeting.
- 1-8 Received a call from Rhonda Corn. She wanted to discuss the permit process for vacant land purchased on Short Road.
- 1-10 Received a call from Jennifer Post from Keller Williams 330.607.2112. She has a client at 22602 St Rt 301. She wanted to know the process to add an easement to the property. We discussed the situation and the requirements for a buildable lot. We also discussed the process needed due to the 100-year flood plain located on the property.
- 1-14 Received an email from Joseph Scheiman on Smith Road. He would like to install a fence on his property. Information was emailed to him to start the process.

- 1-15 Received a call from Izaak Walton about a 40'x30' outbuilding they want to build. Received a text with a picture of the LCPH approval from 12-10-19.
- Received a call from Chris Wharton from First Ohio Home Finance 614.638.9531. He wanted clarification on a residential structure on commercial Property. Article 8.2 section 1
- 1-16 Worked on the Izaak Walton permit. Unable to finish due to LC Auditor's web site issues.
- Received a text from Izaak Walton. They would like to start building 1-27-20.
- Completed permit for Izaak Walton. Confirmed appointment for Friday @4:15 to complete permit.
- 1-17 Received a text from Trustee Johnson. All 3 Trustees want to issue the Izaak Walton permit using 2019 rates.
- Conducted a site visit at Izaak Walton to confirm the measurements of the new construction.
- Received a call from Adam Jackson. He is building a pole barn at 17665 Rowell Road, Wellington and wanted to know the permit process. This location is in Camden Township.
- Issued Permit 20-01 to Izaak Walton for a 40x30 Accessory building.
- 1-21 Received a call from Kim Cooper. She owns vacant land #19 06 117 000 023 on Diagonal Road. It has 200 ft of frontage. The lot was created in April 1971. She was wondering if it is buildable. Email was set to her confirming that her lot is buildable.
- Attended second trustee meeting.
- 1-22 Received a call from Greg Brown of 43443 Peck Wadsworth Road. He would like to know if the Township has an ordinance concerning barking dogs / dog kennels. Sent Mr. Brown a copy of Resolution 3-03-09 Dog Barking.
- Emailed the Resolution 3-03-09 Dog Barking to the Lorain County Sheriff's office.
- Received a call from Ken Kiefer Norther Ohio Realty 440.355.5922 concerning residential structure on commercial Property. He requested that Article 8.2 section 1 emailed to Chris Warton from First Ohio Home Finance.
- 1-23 Attended Zoning meeting.
- 1-24 Bill McKissock from SBA Communications owns a cell tower located at 10763 Jones Road in Litchfield. He requested information concerning the proposed tower.
- 1-26 Completed Township inspection.
- Ken Stiner is building a house for Steve Kato on the corner of Vermont and Short. A request for information was emailed to Ken Stiner to start the permit process.
- Emailed Chris Warton from First Ohio Home Finance Article 8.1 and 8.2 dealing with commercial property in Penfield Township.

Issued Permit 20-02 to the Marks Family at 21225 West Road for a fence.

- 1-27 Received a call from Denise Klammer from Elyria. She is looking to buy property on Indian Hollow Road. She is interested in the zoning of the property and has questions about possible construction of an additional barn and a house.

Received a call from Bill McKissock from SBA Communications. He requested information concerning the proposed tower. He also would like to be notified when the Variance / conditional use hearing is scheduled so his company can attend.

Finalized the Variance and Conditional Use requests for the proposed 255' self-support cellular tower site that will be built along Jones Road in Wellington, Penfield Township PP 1902059000026. Emailed Paul Johnson from GPD Group 614.588.8078. Requested fee payment for the Variance and Conditional Use. I also requested if GPD Group intends to record or have counsel at the BZA public hearing.

Received an email from Joseph Scheiman. He lives on Smith Road. He would like to install a fence on his property. He inquired to see if a pre inspection was needed for the fence location. The plot plan will have all of the necessary information. He will send the completed permit.

- 1-28 Paul Johnson from GPD Group emailed that they do not intend to record or have counsel at the BZA public hearing.

Received a call from Brad from Country Manor 330.635.6333. He is working on an appraisal on 43101 St Rt 18. He wanted to know if a residential structure is permitted on commercial property. We discussed Article 8.2 section 1.

Received a call from Ken Kiefer 440.355.5922. He was requesting information concerning a residential structure is permitted on commercial property. Article 8.1 and 8.2 dealing with commercial property in Penfield Township was sent to the lender and the appraiser.

- 1-29 Ken Stiner is building a house for Steve Kato on the corner of Vermont and Short. Set appointment to verify the location of the house and barn. Appointment set for 8:30 am 1-30.

- 1-30 Met with Ken Stiner. The lot of the new build is a corner lot. Discussed the set backs on both sides. Received the documentation needed to start preparing the permit. Requires a house permit and a drive permit. If the owner decides to build the barn, it will require a separate permit. The location of the barn has been verified. The plot map will need to be modified to achieve setbacks required.

- 1-31 Received a call from Trustee Flynn. Bill Albrect reported that a resident has driveway markers out to the road edge. Plowing the street is a concern due to the possibility of hitting a marker. The resident lives between 301 and Foster Road.

Received a call from Mark Belter. He is interested in purchasing 20080 Indian Hollow Road. He wanted to know if there are any zoning issues with the property. 19 05 005 000 014. It has 244.90 feet of frontage. Lot split in 1996. Due to the shape of the lot, it may have 250 at the road right-of-way (7.4-A). Left message with Mr. Belter to provide additional information.

Joseph Scheiman, who lives on Smith Road. Asked for the Township Hall address. He also wanted to know if he could drop the permit in the drop box.

Total permits this month =2