

PENFIELD TOWNSHIP TRUSTEES

October 6, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Five guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve and pay Voucher #'s 13164-13188 & WH Voucher #'s 32-34-2020 by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included OTARMA Board nomination forms, a tax foreclosure notice from LC Prosecutor Dennis Will, the LC Sheriff's report, information on the 10/15 LCTA Meeting, and LCPH permits. There was also a request to use the hall free of charge on 5/27/21 for a senior breakfast. The Trustees approved this use with a motion made by Chairman Flynn, seconded by Trustee Johnson. Denes also reported that the Boy Scouts have 4 scouts working on their Eagle Scout award that are in need of projects. Denes advised that another large water bill was received for the Park. Discussion was held and it is believed that the repairs to the water line were made close to the end of that date. She will review next month's billing.

Zoning Inspector Linden questioned the process for obtaining reflective address signs. Chairman Flynn will give Bill Brown, of the WFD, Brett's contact information. Linden discussed permits issued for the month of September. He also reported on follow up on nuisance properties. Linden is working with Paul Johnson of the GDP group in preparation for the hearing. Linden would like to see the zoning permit form revised to include the property owners signatures.

Hall Rental Coordinator, Theresa Seman, discussed a potential rental of the Community Room for a Homecoming Dance.

Assistant Hall Rental Coordinator, Tom Seman, questioned the information for the LED sign updates.

BZA Chair, Jackie Johnson, reported that she has reserved the large hall for the BZA hearing. Jackie Johnson, PHS treasurer, reported on Bicentennial Celebration and their root beer float stand. \$143 in donations was received at the stand, and 12 gallons of ice cream and 12 – 2 liter bottles of pop were used.

Zoning Secretary, Linda Albrecht, reported that there will be a BZA Hearing on the 21st of October at 7 PM, as well as a Zoning Commission meeting on 10/28 at 7 PM.

Trustee Johnson thanked all involved for the fabulous Bicentennial Event. He reported that the flag pole was set in time for the event. Johnson advised that John Kiley is waiting for the leaves to fall to do tree work. Johnson reported on an anonymous donation to help expand the disc golf course. The Victor Long burial was conducted. Johnson discussed the microphone for the 10/21 BZA hearing and will pursue the acquisition using Cares Act Funds.

Trustee Conrad reported that he called Dave Spencer twice regarding the Ruth Spencer issue, but was unsuccessful in reaching him. Conrad advised that the backstop repair has been scheduled, also that Brent Jones, of Tek Seal, reported that the crack sealing would be completed mid to late October. Conrad reported that he checked on the Rec Park water meter and it is recording no usage.

Chairman Flynn reported that he spoke with LC Sheriff's Deputy Wohlever who reported that contact has been made with the road painting perpetrator and the parents of same will handle. Chairman Flynn will pursue contacting contractors for the Jones Road culvert project. Flynn suggested a Trunk-or-Treat event for Halloween. Discussion ensued and it was decided to hold it 10/31 from 2 until 4 PM. Trustee Johnson will post on FB and FO Denes will place article in the Rural Urban.

The use of COVID Cares Act Funding was discussed and a list was made and delegated. Cost of items will be discussed at 10/20/20 meeting.

With no additional business to discuss, the meeting was adjourned at 9:47 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.