

# PENFIELD TOWNSHIP TRUSTEES

March 17, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Four guests attended the meeting.

Skip Gentry of SLCAD was in attendance and discussed the extensive training that members receive, the reduction in response times due to the Huntington substation, as well as the new medical director, Dr. Brian Miller.

The minutes of the previous meeting were read and approved. A motion was made to pay Voucher #'s 12963-12973, and resolution #20-002 to join the LC Engineer's Chip & Seal Program by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included info on the upcoming Red Cross Blood Drive, the audit for 2018 and 2019, and a quote for insurance for the schoolhouse.

Discussion was held regarding the schoolhouse and a motion was made by Chairman Flynn, seconded by Trustee Conrad to lease the schoolhouse to the PHS for \$1 per year. Trustee Johnson abstained. It was also decided to insure the schoolhouse for \$50,000 at a cost of \$150 annually. Trustee Conrad made a motion to this effect, seconded by Chairman Flynn, Trustee Johnson abstained again.

Discussion was held regarding the Township newsletter and it was decided to stick with the original April mailing date.

The reading of veteran's names on Memorial Day was discussed. Trustee Conrad will ask Sherry Wilson to read them this year.

Road man Albrecht reported that there is a security light at the recreation park that is on all the time. FO Denes will contact LMRE.

BZA Chair Jackie Johnson reported that the Telecommunications tower hearing is on hold until COVID 19 ceases to be a problem. She will stay in touch with all parties involved. She further advised that the BZA will hold a brief organizational meeting prior to the hearing.

Trustee Johnson reported that the recycling can crusher didn't sell as it is 3 phase. He will relist it as such on Gov.Deals. Trustee Johnson provided a power point presentation of the proposed new LED sign. The estimate for the sign is from February, 2019, so there may be a slight price increase from the original \$5,886. A motion was made to proceed with the purchase by Trustee Conrad, seconded by Chairman Flynn.

Trustee Conrad reported that he received a call from Roger Knapp regarding the land rental for the acreage behind the park. Discussion was held and Trustee Conrad will present land rent of \$900 - \$1,000 to Roger. FO Denes will text acreage to Trustee Conrad. Conrad reported that he and Trustee Johnson drove the roads with Steve Adams and Shaun Duffala, of the Lorain County Engineer's office. The decision was made to Chip & Seal Jones Road from Rt. 301 to Foster Road and crack seal Webster Road from Rt. 301 to Indian Hollow. Trustee Conrad has a price for the crack seal from DJL Material & Supply out of Akron. Discussion was held regarding the financial responsibility for repair and maintenance of Webster Road. Trustee Conrad will set up a meeting with Lagrange Township to discuss this matter. Conrad was contacted by a resident questioning the feasibility of a recycling program like the one in Litchfield. All recyclables are co-mingled, monitored by cameras, and emptied 3 times weekly. Discussion was held and the penalties for contamination of recyclables make this

unfeasible for our township. Conrad will attend the RLCWA finance committee meeting.

Chairman Flynn reported that he had a conversation with Huntington Trustee Lamb regarding the potential for procuring summer help thru the Ohio Means Jobs program. He will set up a meeting as soon as possible. Flynn reported that he and Trustee Johnson attended the Recreation Board meeting. Supplies for Pride Day were discussed and it was decided to purchase three flats of annuals and some perennials for planting at the Ball Park on Pride Day. In response to COVID-19 activities at the Town Hall were discussed and the decision was made to close the facility to all events with the exception of the Red Cross Blood Drive on March 25<sup>th</sup>, and the April 7<sup>th</sup> Trustee meeting, until April 7th. Trustees will review closures at their April 7<sup>th</sup> meeting and possibly continue the closure until May 5th. Hall Coordinator Theresa Seman will call all rentals to cancel and FO Denes will issue refunds. The second Trustee meeting of April, the Spring Concert, and the Park Board Palm Sunday brunch were all cancelled.

With no additional business to discuss, the meeting was adjourned at 9:39 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.