

# PENFIELD TOWNSHIP TRUSTEES

June 2, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Twelve guests attended the meeting.

The minutes of the previous meeting were read and were approved with the correction of Theresa Seman discussed Bicentennial plans. A motion was made to pay Voucher #'s 13026-13052, Withholding Vouchers 16-17-2020, the May Bank Reconciliation, and Monthly Reports by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included an update on the audit, Census reporting, the auto claim from dumpster day, and the 2021 Budget hearing notice. Due to a restricted printing schedule the newspaper's next edition is June 8<sup>th</sup> at which time the notice will be printed.

Members of Lorain County hot stove, Keystone hot stove, the high school baseball coach, and Park Board members Terri Bacsi and Dave Conrad were in attendance to discuss using the baseball fields for summer leagues. Fees for each team were established at \$250 each payable to Penfield Township. Park Board Treasurer, Terri Bacsi advised that the next Park Board meeting will be 6/10 at 8 PM at the Town Hall.

Zoning Inspector Linden reported that he fielded a call from Power Home Solar regarding installation of solar panels at a Peck Wadsworth residence. The panels in question are 8" over the recommended height. Linden recommended the following additions to the zoning fee schedule: Geothermal Loops - \$100, Solar Panels - \$100, Satellite dishes 40 inches or larger - \$100, Any other permit not listed \$50. Multifamily homes - \$450 per residence. The Zoning Commission is working on some revisions. Linden received a call from SBA regarding the cell tower proposed by the GPD Group. He also received a call from residents on adjoining property regarding activity at the proposed tower site including a driveway. A driveway access has been cut and Celine Lamb, a contractor with Appalachia Archeology, was on the property searching for artifacts.

Jackie Johnson, PHS secretary, requested permission for the use of the garage and parking lot for a garage sale to help fund Schoolhouse restoration. Permission was granted. Johnson, in her capacity as BZA Chair, reported that the GPD cell tower hearing is still on hold due to COVID. Johnson advised that the flower beds at the walking trail are full of tall weeds.

Park Board Treasurer Terri Bacsi reported that Park Board meetings have resumed and will be held at the Town Hall on the 2<sup>nd</sup> Wednesday of the month at 8 PM. Their next meeting is 6/10 at 8 PM and they will discuss playground equipment and the placement of the Disc golf baskets.

Hall coordinator Theresa Seman questioned the repair of the water lines at the Ball Park and the use of the pressure washer.

Trustee Johnson reported the decals have been applied to the trucks. He purchased weed killer and picked up the posts for the new sign. He discussed the need for topsoil at the Cemetery and will purchase 2 yards for use in filling in settling. He reported that the Peggy Stewart burial was held. FO Denes presented three Cemetery Deeds for signature. Johnson reported that the KEY Collaborative will be printing and distributing 4,000 flyers to KEY district residents. In honor of Memorial Day, Johnson has posted the list of Penfield veterans on the Township FB page.

Trustee Conrad reported that he had gotten the Knapp land rental contract signed and presented it with the rent check to FO Denes. Conrad spoke with Steve Adams at the LC Engineers office regarding the smashed culvert pipe on West Road. Adams will investigate and follow up. He discussed the culvert problem at the Holland residence with Adams who advised that it was the Township's responsibility to clean and repair same. Conrad received an email from Margaret Horvat regarding the flooding issue at the former Robert Coyle property. Ms. Horvat was referred to the County by Zoning Inspector Linden. Conrad had two estimates for the crack seal on Webster and Jones Roads. The Trustees voted to go with Tech Seal at a cost of \$10,200 with a motion made by Trustee Conrad, seconded by Trustee Johnson.

Chairman Flynn reported that he had received a call from Tom Giese who would not be submitting a bid on the Jones Road culvert project. Flynn received a donation of the concrete for the new sign footers from MPW and a pledge from Brent Hubert to help with the brick pillars. Tom Seman will program the new sign once installed. Temporary help for weed eating, etc. at the Cemetery was discussed. Tom Seman said that he and his grandson will investigate. In light of the heavy demand and early closure of dumpster day, new guidelines were discussed. The Township contract with Rumpke provides for twenty-four 30 yard dumpsters to be used over three dumpster days. This is a total of 720 cubic yards of trash. This equates to over 9 tons of refuse removed from the Township at no cost to the residents or Township. Additional dumpsters would cost \$250 each to deliver to the Township and \$48 per ton to dispose of the waste. This pricing is exceptional and was negotiated as part of the Trash Consortium's contract. Discussion should be held with LC Solid Waste, the Trash Consortium, and legal counsel to develop a future plan, which may include proof of residency and limiting the number of loads to be brought in. Rumpke is able to provide a list of residents who have had active trash and recycling service over the past 12 months.

With no additional business to discuss, the meeting was adjourned at 9:12 PM with a motion made by Trustee Conrad, seconded by Chairman Flynn. The meeting was reconvened to open the sealed bid for the Jones Road culvert project. One bid was received from Denes Concrete for \$21,900. This bid was accepted with a motion made by Trustee Conrad, seconded by Trustee Johnson. The meeting was adjourned at 9:18 PM.