

PENFIELD TOWNSHIP TRUSTEES

June 16, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Twelve guests attended the meeting.

The 2021 budget hearing was held and the budget discussed and approved with a motion made by Trustee Johnson, seconded by Trustee Conrad. FO Denes requested a meeting to work on the 5 year plan in the future.

The minutes of the previous meeting, were read and approved as read. A motion was made to pay Voucher #'s 13053-13060, and, PO # 42-2020, by Trustee Conrad, seconded by Trustee Johnson.

Fiscal Officer Denes read the correspondence which included a report on Census reporting for Penfield Township. We are at 78.5% reporting. The correspondence also included information on the Max Jones dumpster day claim which has been finalized by PERSO. The Township Insurance policy w/OTARMA has renewed. Denes questioned payment of the VASU invoice for \$101.59 for the radio repeaters. It was decided not to pay same at this time. Denes advised that the Jackson Cemetery has been handed over to Pittsfield in its entirety by Lagrange Township. The Perfect Power Washing quote was discussed and a motion was made by Trustee Conrad, seconded by Chairman Flynn to contract with them. Denes reported approval of the Solid Waste Community Grant which will provide \$4,323 toward the playground equipment replacement. The Recreation Board has agreed to contribute \$5,000 toward this project. Trustee Johnson will approach the KEY Collaborative for additional funding. Denes reported that no fees have been submitted by the teams utilizing the ball diamonds for summer leagues. Trustee Johnson reported that fees may have been paid to the Recreation Board and will need to be forwarded to the Township. Denes reminded Trustees that no solution has been found for the excessive electric bills at the Recreation Park due to the demand charge and that a meeting still needs to be scheduled with Andrew Finton of LMRE to discuss possible solutions. Denes distributed Medical Forms from the WFD that need to be completed and returned to Chairman Flynn prior to the next WFD board meeting.

Hall coordinator Theresa Seman discussed Bicentennial plans and presented a t-shirt design for consideration. She reported that the water leak at the Recreation Park has been repaired, the Backflow testing completed, and cleaning of the pavilion will continue to prepare for a July 11th rental.

Zoning Inspector Brett Linden advised that the zoning permit process will be detailed on the Township website. He reported on zoning matters within the Township. Trustee Conrad gave Linden a copy of the County ditch requirements for future use.

PHS Treasurer Jackie Johnson reported that the Society has been awarded a grant from Sherwin Williams for painting and sealing the Schoolhouse. She reported that they have received donations of stone and money for additional expenses. She discussed the PHS garage sale on 7/16 and 7/17 with all proceeds going toward restoration of the Schoolhouse.

Mr. Ormandy, a resident of Penfield Township, reported that the Gas Company is looking to eliminate some gas wells.

Resident Tamara Melnyk and her daughter Larissa were in attendance to discuss the possibility of the Township helping to remove a large tree on the property line. Trustee Johnson will get a quote from Kiley Tree Service.

Trustee Johnson discussed his attendance at the Recreation Board meeting. He has asked the Board to forward a copy of their minutes and financial reports to the Township after every meeting. The Board is seeking instruction on installation of the Disc Golf baskets at the park. Johnson sought counsel from LC Asst. Prosecutor Gerry Innes regarding the sale of the Recycling box truck which has a value of between \$1,500 and \$25,000. The truck is a 1987 with 163,250 miles on it. Innes advised that any asset valued over \$2,500 must be bid out. Johnson will list on GovDeals. Johnson reported that they will start on the footers for the LED sign after Wednesday.

Trustee Conrad reported that Tex Seal will complete the crack sealing of select Township roads in September. Conrad contacted Steve Adams of the LC Engineer's Department regarding the ditch problem at resident Jeff Holland's residence. Adams took pictures and shot elevations and advised that the ditch does not qualify for repair by the County. Adams advised re-installing the driveway tile. Conrad reported that he will attend the RLCWA financial committee meeting on Wednesday.

Chairman Flynn discussed the Zoning Fee schedule proposed by Zoning Inspector Linden. A motion was made to adopt his recommendations by Trustee Conrad, seconded by Trustee Johnson. Flynn discussed the possibility of having antiques cars displayed at the Bicentennial celebration. Flynn discussed field maintenance at the Ball Park and will ask for a commitment from Hot Stove.

The WFD will hold a groundbreaking ceremony on July 9th. He reported that they have signed a contract for the addition at a cost of \$1.141 million.

Trustee Johnson made a motion to go into Executive session to discuss employment of a public employee at 8:50 PM.

A roll call vote was taken:

Chairman Flynn	Yes
Trustee Conrad	Yes
Trustee Johnson	Yes

Trustees returned to regular session at 8:59 PM.

A roll call vote taken:

Chairman Flynn	Here
Trustee Conrad	Here
Trustee Johnson	Here

A motion was made by Trustee Johnson, seconded by Chairman Flynn to hire Thomas Seman at an hourly rate of \$14.00.

With no additional business to discuss, the meeting was adjourned at 9:01 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.