

June 2020 Monthly Report

- 6-1 Sent record of permits issued to Lorain County Auditor, Department of Commerce, Bureau of Census and Township Fiscal Officer.
- Received a call from Wendy Murry of 22862 Indian Hollow Road. She would like to install a 32'x15' above ground pool on her property. Township application and LCPH application has been sent.
- 6-2 Attended Trustee Meeting. Presented YTD summary. Requested Permit Fee Schedule updates:
- Solar Panel \$100
 - Geo Loop \$100
 - 40" or larger Satellite dish \$100
 - Multi-family residence – fee per residence
 - Fee for any permit not listed \$50
- Received a call from Wendy Murry of 22862 Indian Hollow Road. Their property is located in the 100 year flood zone. They have documentation from 2006 that the property was removed. They will email the documents.
- 6-4 Set appointment with Wendy Murry to pick up the 100 year flood zone documents. Will review the documents and submit them to Lorain County Community Development.
- 6-5 Performed inspection of the Township. Perimeter only.
- Received an email from Clark Lubaski of 42350 St Rt 18. He would like to add a 24'x14' lean-to. This project requires approval from LCPH department.
- 6-8 Wendy Murry LCPH Application was submitted for the above ground pool.
- 6-9 Christin Brandon, from the Lorain County Community Development department, verified that the area around house at 22862 Indian Hollow Road has been removed from the flood zone. She will email documents.
- Sharron Window Universe 216.485.2656 They will be replacing windows at a residence in Penfield Township. They wanted to know if they needed to be registered as a contractor and if window replacement requires a permit.
- Called Tim Rising concerning his shed
- 6-10 Received an email from Clark Lubaski. He submitted the LCPH application and mailed signed copies of the permit to the Town Hall.
- 6-11 Left a message for Tim Midkiff about a driveway access.

- 6-12 Received a call from Jim Reed. He would like to build a pond on his property.
- Don Sluhocki of 20579 Foster Rd called. He would like to build a 14'x20' building on his property. Discussed the process.
- Received a above ground pool application from Danny McKee 41235 Webster Road. Location of the pool is approved. Mailed the LCPH application to be completed by the resident. Once the County approves the pool, permit can be completed.
- 6-14 Emailed Don Sluhocki the zoning permit, fee schedule, LCPH application, and instructions for his building.
- 6-15 Called Jim Reed to discuss the pond he wants to build. He will call back with details.
- Received a call from Tim Rising of 40738 Jones Road. He would like to apply for a Township driveway permit and fill in his ditch. Will present to the Trustees since it is a Township Road.
- Received a call from Tim Midkiff concerning a driveway on Parcel number 1904049000044. There is an existing driveway at the southern most corner of the lot with a culvert and it appears to be close to, or right on the property line. Discussed options with him. He would like to fill in his ditch on the property.
- Received approval from LCPH for the Lubaski project.
- 6-16 Attended second Trustee Meeting. Asked to Contact Brian Douglas to have him provide his information to Fiscal Officer. Check out Larry and Anne Crawford property on 20810 St Rt 301 19 05 010 000 005 for tall grass and junk cars.
- 6-18 Received a call from the Lorain County Auditor's office clarifying permit 20-22. The exact location of the deck and pool.
- Received an email form Don Sluhocki from 20579 Foster Road. He sent a completed application for a zoning permit with a complete plot plan. Waiting on a LCPH approval to complete the Penfield Zoning Permit.
- Received a call from Cody Carroll from the LCPH Department.
- Issued 20-23 Permit to Clark Lubaski for a lean-to.
- 6-19 Completed inspection of the Township.
- Checked out Larry and Anne Crawford property on 20810 St Rt 301 19 05 010 000 005 for tall grass and junk cars
- 6-22 Texted and called Brian Douglas. Provided Fiscal officer information.
- Received a call from Kristen Hughes and Mike Sherba, 42100 Smith Road. They are interested in building a 40'x5'0 outbuilding and wanted to know the process to obtain a permit.
- Received an email from a resident that suspects that a business is operating out of the Moya property located at 39721 St Rt 18.

Received a text from Mark Belter on Indian Hollow. He is building a new house. He wanted to know if Penfield requires electrical inspection paperwork. Advised him to send in the paperwork to be attached to the zoning permit.

- 6-23 Received a call from Micky Udowski, 43341 Peck Wadsworth Road. He is having trouble with farm animals entering his property from his neighbor's property. Especially goats standing on and causing damage to his hot tub. He wanted to know if there is an ordinance or ORC.

Stacy Burley called. He is contracted to build a new home on Smith Road and wanted to know the process to obtain permits. He will be using the existing curb cut on the property.

Inspected the Moya property located at 39721 St Rt 18 – no activity

- 6-24 Issued Permit 20-24 to Jay and Wendy Murry for an above ground pool.

- 6-25 Inspected the Moya property located at 39721 St Rt 18 – no activity

Received a call from Jim Reed. He would like to build a pond on his property. Called him back and left a voice mail.

Received an email from Miranda Radford, from Power Home Solar. She submitted information to install solar panels at 42500 Peck Wadsworth Road. The plan still exceeds the 8' height restriction. They will need to apply for a variance to Article 14.4 with the Penfield Township Board of Zoning Appeals before a Permit can be issued.

- 6-27 Inspected the Moya property located at 39721 St Rt 18 – no activity

- 6-28 Inspected the Moya property located at 39721 St Rt 18 – no activity

- 6-29 Received a call from Mike Sparks on Whitehead Road. He would like to build a storage building. Called him back and left a message.

Received an email from Shadow Griggs, from Power Home Solar. The plan submitted to install solar panels at 42500 Peck Wadsworth Rd. The plan still exceeds the 8' height restriction. They will need to apply for a variance to Article 14.4 with the Penfield Township Board of Zoning Appeals before a Permit can be issued. Requested a call to confirm the height of the panels.

- 6-30 Inspected the Moya property located at 39721 St Rt 18 – no activity

Total permits this month = 2