Penfield Township Board of Zoning Appeals
Organizational Meeting Minutes from February 17, 2022

Meeting was called to order at 7:00pm by Clark Lubaski with the pledge.

Amy Smith swore in three new appointees. Amy Younglas, Brad Niece, and Colin Gordon.

Members present – Dave Lenzer, Brad Niece, Dean Bremke, Amy Younglas, Eric Gnandt, and Colin Gordon. Others in attendance - Clark Lubaski, Brett Linden, Eric Flynn, Jerry Rathwell, and a resident Scott Wallace.

Everyone went around and introduced themselves for the new members.

Nominations were made for Chairman. Brad Niece became the new 2022 Chairman

Nominations were made for Vice-Chairman. Colin Gordon became the new 2022 Vice-Chairman

Amy Smith read the minutes from the previous meeting held on October 25, 2021. Dave Lenzer motioned to accept the minutes as read and Colin Gordon second. Everyone was in agreeance.

Dean Bremke signed the minutes from the previous meeting. He was present at that meeting and the Chairman from that meeting is no longer on the board.

Trusties received some feedback from residents. It was suggested to start introducing yourselves at the beginning of every meetings. Residents feel distant sometimes at these meetings. Colin Gordon suggested we revisit the by-laws. Revisit how to call a meeting to order and add introduce yourselves so residents know who is making decisions.

There was discussion to start placing more information in the letters that are sent out to residence prior to the appeals meetings. It was suggested to place maps, residence names, and a little more information on what the appeal is for. We will also place information on the website.

Colin Gordon volunteered to contact the new papers to place the ads. Amy Smith will be out of town and not able to place them on time. She will resume her duties when she comes back.

Dean Bremke suggested to have the BZ & BZA have meetings together. This way both boards could bounce ideas off each other. Eric Flynn thought it would be beneficial to try and make this happen. There was further discussion and Dean Bremke motioned to have meetings together. Brad Niece second the motion and everyone was in agreeance.

Clark Lubaski will be acting as the Chairman Penfield Township Zoning Commissioner at the BZA hearing being held on March 16, 2022 at 7pm. Clark handed the Board of Zoning Appeals

Staff Report along with a check to Secretary Amy Smith. This appeal is for Brett Linden so he is unable to be the chairman.

Brad Niece and Colin Gordon will be working together to come up with what will be going in the packets to be sent to 5 surrounding neighbors. Amy Smith will send those packets out in the mail.

Dean Bremke motioned to adjourn the meeting and Erick Gnandt second that motion. Meeting was adjourned at 8:13 pm.

Chair Person (Brad Niece)

7-11-2022

Date

Submitted by Amy Smith

Zoning Secretary