

PENFIELD TOWNSHIP TRUSTEES

March 2, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve Voucher #'s 13367 thru 13383, and Withholding Voucher #'s 10-11-2020, as well as the February Bank Reconciliation and monthly reports by Trustee Johnson, seconded by Trustee Flynn. A motion was made by Chairman Conrad, seconded by Trustee Flynn to name Trustee Johnson as second signatory on the Penfield Township Recreation Board Farmers Savings account #2511428. A motion was made by Chairman Conrad, seconded by Trustee Johnson to name Trustee Flynn on Farmers Savings account number 2511339.

Fiscal Officer Denes read the correspondence which included notice of a tax foreclosure forwarded by the Lorain County Prosecutor's office. A copy of this notice was given to Zoning Inspector Brett Linden. Denes presented a quote for lawn treatment from Country Lawn Care to the Trustees. Trustees asked Brett Linden to review the quote and advise. Denes reported on correspondence with Royal Oak Recycling regarding their continued use of "Fund Raising" language on their collection bins. As they no longer provide the Township with a contract or payment, Denes has asked that they remove this information. Denes also asked them to reconsider a contract as the market for cardboard and paper has improved. Denes will take delivery of a new laptop computer provided by the Auditor of State on March 12th. The LC Engineer's will be closing Vermont Street from 3/8 until 7/9 for bridge repair. Denes reported on the Ohio Pooled Collateral Systems report that Huntington Bank had a collateral deficiency. This was due to a large deposit and was a timing issue. Huntington has covered the insufficiency. Denes received a call from resident, Dimitri Szynal, regarding driveway culvert replacement. She referred him to the LC Engineer's office. Denes received a donation for a memorial bench for Dr. William Fox DVM. The Trustees approved placement at the Recreation Park. Denes will order same. Denes asked for the Trustees help in reviewing the insurance schedule.

Jose Delgado, from NOPEC, was in attendance to present Trustee Johnson with a check for \$1,000. Johnson won this on behalf of the Township playing NOPEC's Lucky Trustee Bingo.

Resident Tom Rourke was in attendance to discuss his concern over neighbor's complaints regarding his property. Discussion was held with Zoning Inspector Brett Linden who advised that Mr. Rourke's property is in compliance with Township zoning.

Zoning Inspector Brett Linden discussed communication with Erin Moore, of Green & Green. She is having difficulty navigating the website for information and has asked for a copy of the transcript of the BZA hearing on the cell tower. Linden will contact Tom Mangan regarding the procedure for public records requests as pertains to this matter. Isabel Ohly, secretary for Overstreet Farm, continues to request an address for the Overstreet property which is residential property being used for agriculture. Linden reported that the Jacksons on Smith Road want to build a 40' by 40' building to be used as a garden to table eatery with water, but no restroom facilities. Linden issued two zoning permits in the month of February.

Roadman Albrecht reported that he had received a road salt delivery. Discussion was held regarding the balance of salt available to the Township. FO Denes will review pricing year to year and report to Trustee Flynn.

Trustee Flynn reported that the WFD expansion is complete and move in has begun. The District was able to fund this expansion without procuring a loan. Flynn reported that Tony Polen gave him a price on an Alamo ditch mower. The list price is \$27,130 with a government price of \$21,704.

Trustee Johnson reported that all blinds are hung. The KEY Collaborative has approved labor funding reimbursement for the walking trail snow removal up to \$680. FO Denes will prepare a summary of hours for this task at season end.

Chairman Conrad made a motion, seconded by Trustee Johnson, to accept Superior Fire Services bid for fire extinguisher and fire suppression system service and repair. Conrad was unable to keep an appointment with Superior for service and will reschedule same. Conrad called Cody Carroll, of the LCPH department, regarding rescheduling the 4/14/20 meeting which was to discuss maintenance of household sewage treatment systems and possible EPA grant funding through LCPH for replacement of old failing systems. Carroll is leaving LCPH and gave Conrad new contact info. Conrad will follow up. Conrad scheduled a township road inspection drive with Shaun Duffala, of the LC Engineer's, for March 10th at 10:30 AM. Conrad called Crossroads to get a quote for the Township Hall Parking lot repair work. Roadman Albrecht reported that the Recreation Park parking lot is in serious need of attention. Discussion was held regarding James Myers of Computer Systems Unlimited's continued failure to complete installation and provide training. Conrad has made repeated calls, which were unreturned and stopped at the business twice. He spoke with James and advised him that the LC Prosecutor will be involved if this matter is not resolved. James told Chairman Conrad that serial #'s were not needed and that we did not need to register equipment for warranty purposes as all have a 3 year warranty. FO Denes reiterated that serial #'s are needed for inventory and insurance purposes. Andrew Finton, of LMRE, is researching possible Township property for potential solar fields.

FO Denes requested that the newsletter folding date be switched to April 20th at 5:00 PM. Trustees agreed to this change.

With no additional business to discuss, the meeting was adjourned at 9:01 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.