

May 2020 Monthly Report

- 5-1 Sent record of permits issued to Lorain County Auditor, Department of Commerce, Bureau of Census and Township Fiscal Officer.
- 5-4 Received a Text from Jay Murray. He did not receive the email. Verified his email. Resent the original email.
- 5-5 Received a call from David Thomas of 24307 West Road. He issued a complaint of tall grass and debris on 24323 West Road. Tall grass verified. Started process to communicate with Christopher Pressler.
- 5-6 Received an email from Phyllis Kraps, 40528 ST Rt 18, inquiring about a fence permit.
- 5-7 Received an email from Theresa Henderson, of 21150 Indian Hollow Road. She is starting the permit process to build a new house on Peck Wadsworth Road. She submitted a Driveway permit application. She will need to obtain a permit from the county. Responded with an email and left a voice message.
- 5-8 Received a call from Brian Shlapcak for a fence permit. Requested more information via phone 11:01.
- Started Township inspection. Completed the perimeter of the Township.
- Randy and Lynn Robinson, of 21451 St Rt 301, are constructing an addition to their barn without a permit. Issued a violation letter. Delivered letter to Mr. Robinson. Instructed him to stop construction until he has a township and county permit. 48x13
- Emailed Fence Permit application to Phyllis Kraps.
- Issued Permit #20-16 to Cary Van Tilburg for an above ground pool.
- 5-9 Emailed Brian Shlapack, 20971 Indian Hollow Road the permit for the fence, agriculture use statement and an aerial view of his property.
- 5-11 Received a call from Randy Robinson of 21451 St Rt 301. He has his permit completed. He is now waiting for LCPH approval. Once he receives approval, Permit can be completed.
- 5-12 Susan from Power Home Solar 919.300.7976 called. They want to install ground solar panels at 42500 Peck Wadsworth Road. Township permit application and LCPH application was sent to them.
- John Owen, of 23985 Foster Road called. He and Claudia Owen would like to add storage trailers to their property. Permit is required. All permits were mailed to them to prepare.
- Emailed Stephanie Phillips. Received approval for the pool from LCPH. Requested completed permit application and fee.

- 5-13 Becky Reed, on Jones Road by the proposed tower site. She called to discuss the status of the tower. She reported activity in the area.
- Alicia Reed 38595 Jones Road. She is reporting activity by the proposed tower site. She also has questions on the status of the proposed tower.
- Performed a site visit at the proposed tower site on Jones Road. Observed a new driveway. Celine Lamb, a contractor for Appalachian Archaeology was performing a shovel test to look for ancient artifacts. Shawn Webb is the contact 606.275.2004
- Issued a non-compliance letter to the Wolf family for adding a driveway to their property on Jones Road without a permit. Permit fees were doubled.
- 5-14 Talked to Margaret Horvat of 43361 Peck Wadsworth Road. She is having flooding issues on her property. Her house and structures are located in the 100 yr Flood Plain. Contacted Lorain County Community Development Department. Christin L. Brandon 440-328-2328
- Received a call from Randy Robinson. He received approval from LCPH.
- Mike Sherba of 42100 Smith Road called. He would like to install a pool and deck. Emailed him the applications for the Township and the County.
- Issued Permit # 20-17 to Robinson for an out building addition
- 5-15 Karen Castile. She requested minimum lot acreage and minimum frontage requirements.
- 5-17 Attended dumpster day. Received the LCPH approval, LCPH application and Township Fee from Stephanie Phillips. Did not receive the Township Application.
- 5-18 Emailed a request to Stephanie Phillips to submit the Township application for the pool.
- 5-19 Received a call from John Phillips of 21366 Vermont Street, providing additional information about his garage addition.
- Sent an email to Stephanie Phillips to submit the Township application.
- Issued Permit # 20-18 to John Phillips for a 12'x20' Garage addition.
- 5-20 Issued Permit #20-19 to Brian Shlepack for an agricultural fence.
- 5-21 Called Margaret Horvat of 43361 Peck Wadsworth Road. Talked with her about the flood zone.
- 5-23 John Owen. of 23985 Foster Rd called. He and Claudia Owen would like to add storage trailers to their property. Permit is required. All permits were mailed to them to prepare on 5-12.
- 5-26 Met with Stephanie Phillips to collect the Township Permit information for an above ground pool.
- Mike Sherba of 42100 Smith Road called. He would like to install a pool and deck. He received approval from LCPH and will email the completed permits.

5-27 Received a call from Sandy Thomas of 24307 West Road. She issued a complaint of tall grass on 24323 West Rd. She reported that an attempt was made to cut the grass, but not all of the grass has been cut.

5-28 Completed township inspection

Delivered required permits to John Owen of 23985 Foster Road. He did not receive the copies sent in the mail.

Issued Permit # 20-20 to Stephanie Phillips for an above ground pool.

Receive an email from Erin Moore, counsel for SBA communications. She was inquiring the status of the BZA meeting for the proposed tower on Jones Road.

Prepared permits for a pool and deck for Michael Sherba. Will need fee payment and signatures.

Tim Midkiff sent an email concerning a driveway on Parcel number 1904049000044. There is an existing driveway at the southern most corner of the lot with a culvert and it appears to be close to or right on the property line.

Received a call from Sandy Thomas of 24307 West Road. She reported that her neighbor has made more mowing progress. She can see when she leaves her driveway.

5-29 Received a call from Michael Sparks of 21680 Whitehead Road. He would like to build a second storage building on his property. He wanted to know the process of obtaining a permit and obtaining a variance from the 15' side yard setback.

Issued permit # 20-21 to Mike Sherba for an above ground pool.

Issued permit # 20-22 to Mike Sherba for a deck.

Total permits this month = 7