August 2022 Monthly Report

8-1 Sent record of permits issued to Lorain County Auditor, Department of Commerce, Bureau of Census, and Township Fiscal Officer.

8-2 Attended Trustee Meeting.

 Attended a meeting with Rachael Duling. She would like to build a building on her property to store and sell seed for agriculture use. Completed application for a conditional use permit.

8-3 Submitted Duling Board of Zoning Appeals Application.

 Received a text from Stephane Phillips. She wanted to know ORC for fireworks and if there are any regulations for trees that are growing over the property line. Supplied Article 4.13 and left a voicemail at 10:15 8-4

8-4 Received text from Brandon Trill of Foster Road. He will mark out his location for the new garage. Requested a final site plan inspection.

 Received a call from Brian Fisher from Martin Woods Appraisals. Requested commercial article 8.2 for MG Enterprise. Requested zoning map. Sent.

 Received a call from Scott Long. He wants to extend his driveway on Vermont St. Curb cut is already installed and was permitted. No additional permit is required

8-5 Received a call from Gerald Beko H of 40180 Jones Road. He would like to install a 12’ x 24’ shed. Left voicemail at 10:10 to discuss the permit process.

 Received a call from Kevin Zacharias. He would like to have an address for vacant land. Explained that addresses can only be issued for residential living structures on residential land. He would like to build a pond, garage and new home. We discussed the permitting process. He will send a plot plan for review.

8-8 Received a text from Tim Fowler. He would like to have an address for vacant land on Foster Road. Explained that addresses are issued when the foundation of a residential living structure is installed.

 Received a call from Mike Pennington to discuss the shed for Gerald Beko. Emailed the zoning and LCPH applications.

 Received a text from Stephane Phillips. She wanted to know ORC for fireworks and if there are any regulations for trees that are growing over the property line. Supplied Article 4.13 and left a voicemail at 16:16 8-8

 Received a call from Tom Rourke. He is applying for a permit to build a barn. Items needed: Value, signature, height. He would like to sell t-shirts from his home. Provided the Conditional use permit/home occupation application for his review.

8-9 Issued Permit # 22-14 to Thomas Rourke for an Accessory Building.

 Received a call from Andy Getz, contractor for Short Action Customs. Short Action Customs on St Rt 18 is looking to build an addition on their existing facility this coming year. Submitted BZA application on 7-25. He is looking for an update on the meeting date. No date has been set.

 Received plot plan from Alex Welkie. He would like to start the permit process for a sign on his property on the corner of West and 18. 5’ x 10’ sign. He will send an updated plot plan to include the measurement form West Rd.

8-10 BZA hearing is set for 8-31 @7pm for Short Action Customs.

 Updated permit information for Alex Welkie. He would like to start the permit process for a sign on his property on the corner of West and 18. 5’ x 10’ sign.

 Received plot plan from Kevin Zacharias. He would like to build a pond, garage and new home. We discussed the permitting process. He will contract an engineer to draw the plan for the pond.

8-11 Received a call from Don Piwinski. He purchased a property on Diagonal Road. 19-06-115-000-016 and 017. Permit 17-38 was issued in 2017 for an accessory building. Original owners converted the structure into living space. New owners will need to go through the permit process for a new house.

 Received a call from Kelly West. She is the BZA chair of La Grange. She had questions about home occupations.

8-12 Received a call from Ron Bring. He wanted to know if a permit is required for new windows.

 Received a call from Don Piwinski. He purchased a property on Diagonal Road. 19-06-115-000-016 and 017. Permit 17-38 was issued in 2017 for an accessory building. Original owners converted the structure into living space. New owners will need to go through the permit process for a new house. He provided the deeds, value, plot plan, drawing and septic permit.

8-13 Worked Dumpster Day

8-16 Received a call from Diane Landers. The demolition of her house on Foster Road is scheduled for early August. She is waiting for a breakdown of the costs with her contractor. Discussed the permit process.

8-17 Issued Permit # 22-15 to Don Piwinski for a new home

8-18 Received a call from Mike Pennington to discuss the shed for Gerald Beko of 40180 Jones Road. He would like to install a 12’ x 24’ shed. Received County Approval.

 Received a call from Derek (no last name provided). He requested setback information for 24461 St Rt 301. He will send plot plan to start the permit process.

8-22 Emailed the permit to Mike Pennington for the shed for Gerald Beko of 40180 Jones Road. He would like to install a 12’ x 24’ shed. Signature, value and height and fee required

8-23 Updated plot plan is ready from Alex Welkie. He would like to start the permit process for a sign on his property on the corner of West and 18. 5’ x 10’ sign. Will pick up on 8-24

 Received a call from Don Piwinski. He had questions about: Internet, phone, cable, garbage, and ditch maintenance.

 Received a call from Lee Knittel. She would like to add a fence to her property at 41060 Peck Wadsworth Road. She will send a plot plan. Emailed the application to her.

8-25 Set appointment with Mike Pennington for the shed for Gerald Beko of 40180 Jones Road. He would like to install a 12’ x 24’ shed. Signature, value and height and fee required

 8-26 at 12:00

 Received an address request for vacant land form James L Demarsh for a property on Whitehead Road. Explained that addresses are issued when the foundation of a residential living structure is installed.

8-27 Andy Getz, contractor for Short Action Customs, provided an SS-4 document for their BZA hearing. Submitted BZA application on 7-25. Hearing Date is 8-31 @7pm

 Received a call from a resident about driveway construction at 43443 Peck Wadsworth Road. Provided information about the BZA request submitted on 8-3 for that property. The driveway improvement does not require a permit. Waiting for a hearing date from the BZA.

8-29 Received an email from Barb Lieby. She requested information about the Short Action Customs hearing. Provided information.

 Contacted Andy Getz and Allan Smith form Short Action Customs. The BZA Hearing is postponed until updated information is provided.

 Received a call from Mellissa from State heating and Air. They are updating a HVAC unit at 22863 West Road. No permit is required for a non-Geo thermal system.

8-30 Received a text from Diane Landers. The demolition of her house on Foster Road is scheduled for 8-31. She is waiting for the final costs of the rebuild. She will email the plans once complete. Permit process can start once the information is provided.

 Received a call from Andy Getz, contractor for Short Action Customs. Discussed the updated information. He will send it as soon as possible. Estimated date is 9-2.

8-31 Demolition started on the Lander’s house on Foster Road.

 Received a text from Lee Knittel. She would like to add a fence to her property at 41060 Peck Wadsworth Road. She emailed a plot plan.

 Reported to the Township Hall to inform residents that the Board of Zoning Appeals hearing has been canceled.

Total permits this month = 3