

PENFIELD TOWNSHIP TRUSTEES

September 6, 2022

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Four guests attended the meeting.

The minutes of the previous meeting were approved with corrections with a motion made by Trustee Flynn, seconded by Chairman Johnson. A motion was made to approve Voucher #'s 13953-13985, PO 46-2022, Payment Voucher #'s 26-2022 and 30-2022, Withholding Voucher #'s 28-29-2022, and Resolution #22-013 approving ARPA funds in the amount of \$6,500 for security cameras and internet security by Trustee Flynn, seconded by Trustee Conrad.

Fiscal Officer Denes reported on a phone conversation with Adam Barnie of Odd Job Backflow testing who was not willing to complete a W-9 and advised that he would donate his work.

Zoning Inspector Brett Linden reported that Don Piwinski requested an address for newly purchased property which led to the discovery that permit #17-38 had been issued in October of 2017 for an accessory building which was then converted to living quarters by the previous owner. All issues have been addressed. Linden advised that the SAC 8/31 hearing has been canceled due to incorrect information at the County level. A BZA hearing has been scheduled for 9/21 for Rachael Duling. Linden reported that the demolition is complete on the Diane and John Landers property and the Fire Loss Claim deposit can be refunded to them.

Hall Coordinator Theresa Seman questioned whether an October rental that includes a bouncy house could be moved indoors if the weather is bad. Trustees discussed and approved this usage. Seman advised that brown paint in storage does not match the brown paint on the Town Hall wainscoting. She will inspect all brown paint for matching paint and will mark all old, non-matching paint for disposal.

Recreation Board Chair Tom Seman reported that the bouncy house for Penfield Day costs \$400 and asked if the township could share this cost. A motion was made by Trustee Conrad, seconded by Trustee Flynn to pay half the cost. Seman will be requesting raffle baskets from zoning, PHS, etc. for the event. Seman advised that Bob Gordon is coordinating a car show in conjunction with the event which will be held 9/25 from 11 until 5. Requests have been made to have a fire truck and ambulance on display at the event.

Trustee Conrad advised that he spoke with Michael Jindra of the Lorain County Public Health Department regarding rescheduling the residential sewage meeting that was canceled due to COVID. Jindra is working on holding meetings this fall and winter. Conrad reported that Don Romancek is still hopeful that the commissioners will fund additional ditch projects with ARPA funds. Romancek continues to work on details of these projects. Conrad fielded a call from resident Don Harbaugh on Smith Road requesting spoils from ditch work. A resident informed Conrad that there is no road sign at Indian Hollow and St. Rt. 18. Conrad called ODOT regarding this. The OPWC agreement that needs signed was discussed. Denes will call Shaun Duffala regarding sign in issues on Workwise. Conrad spoke with RLCWA representatives who advised that there is no compatible water leakage alarm system currently. Hall Coordinators Tom and Theresa Seman have been asked to check restrooms after every rental to insure nothing is left running. Conrad spoke with the resident who is interested in starting a Little Free Pantry in Penfield. She has found someone to build it and upon completion Conrad will schedule a meeting with all trustees regarding placement of same.

Trustee Flynn reported that MPW will backfill the new concrete at the Recreation Park with asphalt when weather allows. Flynn presented a bid from Carl Wesemeyer for culvert repair work on Short Road for \$3,200. Trustee Flynn made a motion, seconded by Trustee Conrad to accept this bid. Flynn will forward a copy to FO Denes. Flynn discussed the LCTA meeting hosted by Penfield on 9/15 and asked that hall be opened by 5:30 PM for Spencer Twist to set up the meal. Flynn advised that a resident spoke to him at the LC Fair and questioned why the MG Enterprises BZA hearing was not posted on website, FB page or sign. Tom Seman advised that notice was on the sign but was removed with the cancellation of the hearing.

Chairman Johnson reported that the electronic installation has commenced. He further reported that the '94 Ford pickup and the electric hand dryers have been listed on GovDeals.com and the ad will run from 9/14 until 9/28. Johnson advised that the Penfield Historical Society is preparing for their garage sale which will be held on 9/8 thru 9/10. Johnson advised that Indoor Walking will commence on October 4th and will be held every Tuesday and Thursday from 6 to 8 PM at the Keystone Middle School. Johnson thanked the Linden family for their help with the Cemetery weed-eating and fence washing as well as the fence washing at the Parks. Everything looks great! Johnson asked about the tree work proposed by Rachel and Zach Duncan. Trustee Flynn will get a list of contractors that do that type of work from the Duncans. Johnson advised that KEY has \$10,000 in funds available and questioned the possibility of a Splash Pad at the Recreation Park. Trustee Flynn will get information from Gene Hartman in Wellington for details on theirs. At 8:51 PM Johnson made a motion to go into executive session to discuss the employment of a public employee.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

Chairman Johnson declared the meeting back in regular session at 9:35 PM.

A roll call vote was held:

Chairman Johnson	Here
Trustee Flynn	Here
Trustee Conrad	Here

Chairman Johnson advised that Zoning Inspector Brett Linden will not be seeking re-appointment effective 12/31/2022.

With no additional business to discuss, the meeting was adjourned at 9:38 PM with a motion made by Trustee Flynn, seconded by Trustee Conrad.