

PENFIELD TOWNSHIP TRUSTEES

May 4, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve Voucher #'s 13435 thru 13459, PO # 34-2021, BC #'s 23-24-2021, and the March Bank Reconciliation and Monthly reports, by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence, which included notice from the Budget Commission that the 2022 Budget is due 7/20/21. She will prepare a preliminary budget for review in June. Denes shared information on the LCPH department's Sewage Treatment System replacement grant program. Funds are available and Denes asked that this info be shared on the Township website. Denes discussed the need for a formal Memorial Day Committee. The credit limits on the Huntington credit cards was discussed and it was decided to leave them at their current limits. Denes advised that prior years OPWC information was received in June, also that she has received nothing electronically to date. It was decided to serve pies at the June 12th Community Band Program. Flowers, mulch, and dumpsters have been ordered for Pride/Dumpster Day. Denes picked up the last PC from Computer Systems Unlimited.

Zoning Inspector Brett Linden reported that he fielded a call from the LC Auditor's office for information on a resident's 2019 structure. He advised that all records pertaining to this matter were in order and he was able to answer the Auditor's questions. He received a call from Ida Gage regarding the Jackson's request for a farm to table enterprise and a request for a BZA appeal has been received. Linden sought and received clarification on what defines a motor vehicle vs. farm equipment and debris.

Assistant Hall Coordinator Tom Seman received a request from the LC 4-H band requesting permission to practice at the Recreation Park. As this is a public park their request was granted. Seman also advised that all furnace filters and drains have been cleaned.

Roadman Albrecht reported that he and Bob Storms had dug and poured three footers at the Cemetery. They mowed the Cemetery Sunday evening before the rain moved in. The American flag at the Cemetery needs replaced and all Service flags are up.

PHS secretary Jackie Johnson reminded all the PHS Stuff the Truck on May 15th in conjunction with Pride/Dumpster Day.

Trustee Flynn reported that a pole at the corner of St. Rt. 301 & Jones Road, on Dan Bode's property, had been snapped off. Bode had trouble identifying the owner of the pole, but Frontier finally fixed same. Flynn received a call from Recreation Board Treasurer Keri Gordon advising that she needs a key to the hall as well as the checkbook. Trustee Johnson will follow up with Terri Bacsí regarding the return of her keys. The necessary keys should be in her possession. Discussion was held regarding possible office space and Zoning Inspector Brett Linden said he could coordinate the use of the Zoning Office with Gordon.

Trustee Johnson will do more research on the location of a locked drop box to be mounted at the front entrance. Johnson reminded Bill and Bob to remove weight limit signs. Johnson reported on a potential SWAC grant project at the residence of Rachel and Robert Duling at 43443 Peck Wadsworth. Chairman Conrad will follow up on this

project. Johnson received a request for an address sign from a resident on St. Rt. 301. Johnson reported that the water line to Field 3 at the Recreation Park was leaking and has been disconnected. Johnson fielded a call from resident Jerry Boko regarding stone in his yard from winter snow plowing. Bill and Bob cleaned the stone up. The seeding of the lawn around the PHS Schoolhouse was discussed. Johnson will purchase seed. Trustee Flynn volunteered the use of Gordon Farms straw chopper when lawn is seeded.

Chairman Conrad reported that Shaun Duffala is attending an OPWC Issue II meeting in Columbus and will report back on his findings. Chairman Flynn volunteered to Emcee the Memorial Day Observance and will make an announcement regarding the formation of a Memorial Day Committee that day. Dumpster day workers were discussed.

With no additional business to discuss, the meeting was adjourned at 8:57 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.