

PENFIELD TOWNSHIP TRUSTEES

November 2, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Nine guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. A motion was made to approve Voucher #'s 13621 thru 13642, Blanket Certificate # 27-2021, Withholding Voucher #'s 40-41-2021, and the October Monthly Reports and Bank Reconciliation by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes advised that Judy Eglin had made a \$1,000 donation to the Jean and Paul Eglin Memorial Fund and is willing to donate more to be used for flowers, groundskeeping, etc. Denes will secure a quote for a bench and surround for the Eglin Memorial trees, and will also pursue information on possible JVS students for part-time, seasonal work as well as the rate of pay for general gardening maintenance work. Denes fielded a call to the trustees from resident Scott Garn regarding a tree that was in danger of falling in the roadway. Denes also forwarded an email from resident Christy Borer to Trustee Conrad and Zoning Inspector Linden for help answering her questions. Denes gave Trustee Johnson \$40 for Chris Sattelmaier dumpster day volunteer help. Denes read the correspondence which included the Lorain County Sheriff's report, information on the NOPEC General Assembly meeting, registration for the Ohio Township Association's winter conference, and a request from the American Red Cross for approval of 2022 Blood Drive dates. Correspondence was also received from the Lorain County Commissioners regarding the LC Health Plan extension thru 12/31/21, information from the LC Metro parks regarding farming land rental, and additional information on The Little Free Pantry. Denes gave copies of the Recreation Board By-laws to all three trustees and new board member Rachael Duling. Denes advised that Movie night and Concert flyers were printed and are being distributed.

Residents Rachael Duling, Amy Younglas, Jerry Rathwell, Grounds Maintenance man Bob Storms, and Assistant Hall Rental Coordinator Tom Seman were in attendance but had no questions.

Penfield Historical Society Treasurer Jackie Johnson reminded all of their Tea on Sunday.

Chairman Conrad questioned the BZA special meeting held on 10/25. He questioned why the notice for this meeting was posted on the door. BZA Chair Jackie Johnson advised that the only order of business was to approve and sign the minutes of their last meeting. Conrad further questioned why a notice wasn't placed in the paper. Johnson replied that the LC Prosecutors have advised that a notice posted 24 hours in advance is sufficient for such meetings.

Zoning Secretary Linda Albrecht reported that Jerry Rathwell has been added to the Zoning Commission roster and email distribution.

Road man Bill Albrecht advised that he would be interested in 20 sheets of the excess plywood from the bundle purchased for the Cemetery.

Zoning Inspector Brett Linden advised that he was able to find and copy 4 appeals from the Board of Zoning Appeals for the public record request that Chairman Conrad presented. He further advised that the former inspector's filing system did not segregate Zoning Appeals, but were filed by address or name. As such, he was only able to provide records for appeals he was responsible for during his tenure. Discussion ensued

about managing this type of information going forward. Resident Amy Younglas spoke about companies that manage data such as this.

Trustee Flynn reported that he attended the 10/27 Zoning Commission meeting where Jerry Rathwell was sworn in as a new member. He reported that the meeting was well attended, and good discussion was held. He advised that the Trunk or Treat event was a very nice event.

Trustee Johnson reported that the fence in front of the Town Hall was damaged by a vehicle and he obtained photos. FO Denes will file an insurance claim for this damage. Johnson has prepared a draft contract for Keystone High School's baseball field usage and has forwarded same to the LC Prosecutor's office. Johnson reported that he converted the Concession Stand restroom lights to LED's. Discussion was held about the replacement pickup truck. The Township is on the waiting list at Valley Chevrolet and the truck should cost approximately \$48,000 which includes a snow plow package. Johnson spoke with resident Chuck Eberling who had questions regarding a drainage issue at 41180 Peck Wadsworth Road. This issue affects his septic system. Eberling spoke with Steve Adams of the LC Engineer's office who advised him that this could be a potential SWAC project. Johnson advised that the January movie night will be sponsored by the Recreation Board with the Trustee's support. The hearing for the proposed Pond Resolution revision was scheduled for 11/16 at 7 PM prior to the regular meeting.

Chairman Conrad reported that he attended the Trash Consortium meeting where they discussed fuel prices, financials, and the quarterly newsletter. There is discussion of new Townships joining the Consortium. Additional discussion was held regarding The Little Free Pantry. Conrad visited the Pantries in Liverpool Township/Valley City and the Village of Grafton. He reported that Debbie Ince was contacted by LMRE regarding her brush trimming issue.

Discussion was held regarding potential ARPA expenditures. Trustee Johnson is researching utilizing these funds for upgrades to the security camera system and additional funding for purchasing land to expand the Cemetery. Johnson will continue his research and communicate with the LC Prosecutor's office regarding potential expenditures.

With no additional business to discuss, the meeting was adjourned at 8:52 PM with a motion made by Trustee Johnson, seconded by Trustee Flynn.