

PENFIELD TOWNSHIP TRUSTEES

October 20, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Three guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve and pay Voucher #'s 13189-13192 by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes questioned replacement of the flags at the Cemetery. Trustee Johnson will handle replacement.

Zoning Inspector Linden reported on zoning permits. He reported on conversations with ERM who is working with TC Energy/Columbia Gas on Project #'s S1AP351, 323 and 331 to construct temporary roads, abandonment of 2 gas wells and to return all to pre-construction condition. Linden spoke with a resident on Vermont St. regarding this matter. Linden continues to work with GPD group regarding the potential cell tower hearing. Linden provided Chairman Flynn with addresses of four residences for address signs.

Zoning Secretary Linda Albrecht reported that there will be a Zoning Committee meeting on 10/28. Brian Douglas will be unable to attend. Fiscal Officer Denes requested that Linda have zoning commission member Jaren Thompson complete the paperwork to be added to roster. Albrecht reported that only five home occupation permits had been renewed.

BZA Chair Jackie Johnson reported that the setup for the BZA hearing is complete. As PHS treasurer she requested the use of the lobby on Election Day to setup a PHS military display. Request granted.

Trustee Johnson reported that the sound system for the BZA hearing has been set-up and tested. He stated that the recent dumpster day was successful. Johnson reported that a double cremation burial had been conducted. He discussed the website presentations at the September LCTA meeting and the upcoming meeting. Johnson reported discussion with the KEY Collaborative regarding the possibility of plowing the walking trail and adjacent parking lot this winter to allow for safe, social distancing walking as many inside facilities are not available due to COVID. The additional equipment required for this was discussed. KEY may be able to fund the labor costs for this project. FO Denes will update the Cares Act expenditure spreadsheet and forward to Jerry Innes for approval.

Trustee Conrad reported that he has not received the quote from Computer Systems Unlimited for the electronic installation yet. He questioned Recreation Board member Dave Conrad about the payment of \$100 for a ball team's rental of the fields instead of the Trustees established fee of \$250. He was told that work was done on fields to offset rental fee. Discussion was held and it was agreed that the Recreation Board lacks the authority to over-ride the Trustee's established fee schedule. Conrad reported that his term as the Township's appointed representative to the RLCWA Board ends 12/31/20. He advised that he would be happy to serve another four year term and presented a resolution format for completion. FO Denes requested that this appointment be made at the 12/30/20 Organizational Meeting along with other Board appointments. Conrad reported on RLCWA business which included South Amherst's request for RLCWA to assume responsibility for their village water service. A feasibility study will be conducted on this matter.

Chairman Flynn reported that he spoke with resident Jack Schartman who has had trouble with Rumpke's trash pickup as has neighboring residences. FO Denes will call Sarah Mathews regarding this matter. Flynn reported that WFD has three strong candidates for Fiscal Officer. He will be part of the interview committee. Flynn fielded a question from a resident regarding the tree house received by the Township on dumpster day. This will be incorporated into one of the Township parks. Discussion was held regarding the key lock box. It will be moved to the Zoning office. Flynn reported that Huntington and Brighton Townships passed resolutions declining the COVID Cares Act money but will rescind these to accept the funds and sub grant them. Wellington Township passed a resolution to accept these funds. Brighton Township Trustee Chris Stanfield has resigned and Craig Norton was appointed to fill the remainder of his term.

The use of COVID Cares Act Funding was discussed and the expenditure spreadsheet as presented was approved with a motion made by Trustee Conrad, seconded by Trustee Johnson.

With no additional business to discuss, the meeting was adjourned at 8:54 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.