

PENFIELD TOWNSHIP TRUSTEES

November 17, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Nine guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve and pay Voucher #'s 13230-13242, and approve PO #'s 60-61-2020 by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included a 12/27 hall rental cancellation request from Sherry Spragg, a request from Rebecca Rollin to use hall for meetings of a new 4-H club she is organizing, and an email from Andrew Finton, of LMRE, regarding a potential site for a new solar panel field. The Spragg refund and Rollin hall usage request were approved. FO Denes reported that she had received the 9/30/20 bank statement from Terri Basci, treasurer of the Recreation Board and has completed the State Treasurer's Public Unit attestation. Denes reported that monthly paper bank statements at a cost of \$5 monthly continue to be received by the Recreation Board.

Iлона Seman of iPanda was in attendance to discuss the website. Trustee Johnson will be the contact person for the Township.

Zoning Inspector Linden advised that address signs have been delivered. Linden reported that improvements have been made to the Gresho property. He continues to work on new permits.

Penfield Historical Society Treasurer, Jackie Johnson, reported that the Schoolhouse should be enclosed within the next two weeks.

Resident Ken Trimble advised that he was in attendance for the cell tower review.

Residents Scott and Shannon Shrader questioned counsel received regarding the BZA's cell tower variance decision. Chairman Flynn advised that the Trustees would enter an executive session with counsel Tom Mangan, of the LC Prosecutor's office, to further discuss this matter.

Resident Chad Reed questioned the Township's receipt of tax revenue generated by the cell tower. Revenue generated by the tower would be in the form of rent paid by the Cell Company to the property owner Wolf.

Residents Becky and Roger Reed questioned whether alternate placement of the tower had been discussed.

Trustee Johnson questioned whether funds had been budgeted to continue the cemetery monument restoration with Pinnacle in 2021. It was discussed and agreed that 20 stones at a cost of \$195 each would be repaired in 2021 for a total cost of \$3,900. Johnson met with Jed Lamb regarding the installation of the hydration stations. Lamb projected labor costs for these projects at approximately \$2,500. The labor costs for the touchless light switches and hand dryers will require the addition of a sub panel and Jed will advise on labor costs for those items in the near future. The revised estimate from James, at Computer Systems Unlimited, was discussed and the spreadsheet will be revised accordingly.

Trustee Conrad reported that Brett Jones, of Tek Seal, discovered additional cracks on the Jones Road section he crack sealed which could cost an additional \$5,000. At the

time Conrad discussed this with Chairman Flynn and Trustee Johnson and it was agreed to proceed with the work. An additional payment of \$4,500 was approved. Scott Shrader advised that the excessive weight of the 18 wheeler will continue to destroy the roadway base in spite of crack sealing. Additionally, this vehicle is creating large potholes at the corners of Jones and Foster and Foster and Rt. 18.

Chairman Flynn discussed the damage to the tractor that was traded in to Polen Implement. Discussion will be held with employees regarding the importance of reporting damage immediately. The plumber is gathering all required material to begin bathroom retrofit. Flynn advised that Sarah Poling is officially the new WFD Fiscal Officer. Discussion was held regarding sub-granting Cares Act money in the amount of \$8,920 to the WFD for the purchase of Response Outerwear Parkas. A motion was made to this effect by Trustee Conrad, seconded by Trustee Johnson.

FO Denes questioned the use of Erie Janitorial Cares Act funds to clean and disinfect the Town Hall and Community Room after all work is completed. A motion was made by Trustee Conrad, seconded by Chairman Flynn to allow this use.

An Executive session was called by Trustee Johnson, seconded by Trustee Conrad at 8:27 PM to discuss legal matters pertaining to pending litigation regarding the Jones Road cell tower variance. Tom Mangan requested the presence of Zoning Inspector Brett Linden at this session.

A roll call vote was held by FO Denes:

Chairman Flynn	Yes
Trustee Conrad	Yes
Trustee Johnson	Yes

At 9:43 PM Trustees returned to regular session.

A roll call vote was held by FO Denes:

Chairman Flynn	Here
Trustee Conrad	Here
Trustee Johnson	Here

Trustee Conrad discussed hearing procedures with Tom Mangan regarding pending litigation. No additional comments will be made at this time.

With no additional business to discuss, the meeting was adjourned at 9:37 PM with a motion made by Trustee Conrad, seconded by Trustee Johnson.